

**Stoke Climsland Parish Council Meeting
Monday 15th March 2021 at 7:30pm Via Zoom™ - Minutes**

PRESENT: Sarah Ross - Chair (SR); Nigel Cooper – Vice Chair (NJC); Stuart Cazaly (SC); Bonnie Lightfoot (BL); Martin Howlett (MH); Phil Barriball (PB); David Crawley (DC); Caroline Vulliamy (CV); Jerry Forbes (JF) (with connectivity issues)

IN ATTENDANCE: Ren Jackaman – Parish Clerk (RJ); Cllr Neil Burden (NB); seven members of the public, one left at 20:07,

1. Councillor matters

1.1 *To receive apologies for absences:*

Apologies from Shirley Bruna (SB) who could not attend for personal reasons.

1.2 *To receive declarations of pecuniary interests:*

NJC declared an interest in PA20/01762 as it is a neighbouring property.

1.3 *To receive declarations of non-registrable interests:* None.

1.4 *To approve written requests for dispensations:* None.

2. Previous Parish Council meeting (15th February 2021)

2.1. *To approve the minutes of the ordinary meeting:*

It was proposed by PB, seconded by NJC and RESOLVED to approve the minutes as a true record of the meeting, all in favour.

2.2. Matters Arising

- Flooding responses: emails have been received from
 - 1) Ashley Turner, the Land Steward of Duchy Estate to ask if they can help and to request notification of any future alleviation plans.
 - 2) John Pask, Flood and Coastal Risk Management Officer, Partnership and Strategic Overview (West) has been in touch to recommend several sources of information including the Flood Risk Management Team.

2.3. Items Actioned since last meeting:

- Dog Fouling – notices have been placed on all noticeboards in the parish regarding the on the spot fine system, also at Lockett, signage indicating location of existing bin. The same information has been shared on local Social Media. The Duchy of Cornwall Land Steward has been approached to comment on signage options and have requested that suitable locations be identified so that they can liaise with their tenants.

3. Questions from the public:

- Disappointment was expressed that no replies from Environment Agency or Rivers Trust have yet been received.
- Noted that Lockett Heritage CIC has also out up dog fouling notices at Lockett Mine.

- There was a request for an update in Lockett Swings transfer, it was confirmed that the Play equipment will be added to insurance schedule and a RoSPA inspection will be requested for April 2021.
- A submission was made on the decline in biodiversity in the parish and the climate crisis, this was recommended for inclusion in the next newsletter.

ACTION: RJ to follow up with the Environment Agency, Westcountry Rivers Trust and others with regard to flooding.

ACTION: RJ to book an inspection of Lockett Swings play area with RoSPA.

4. Correspondence received: *(to include any received after this agenda is published but prior to the meeting)*

5. Community Groups & Stakeholders:

5.1 *Cllr Burden:*

- The Tamara Project has been successful in securing £3.2 million grant from the Heritage Lottery Fund, will cover land management, heritage, apprenticeships and tourism, launch on Friday 19th March. It is a five year project.
- Council Tax is going up 4.99%.
- Adult Care to receive £3 million funding.
- Care packages for remote areas are a challenge to deliver.
- Future of National Parks and AONB to be reported on in May, to be under one new category via a new Act of Parliament following the Gove Report.
- Covid 19 restrictions are hoped to be lifted soon.

5.2 *Matters Arising from Community Reports:*

- The SCARPER team has met and discussed further additions to its working template. Once all additions have been made it will be submitted to Cornwall Council Emergency and Resilience Group for review and approval. Once approved the document will be available on a strictly limited basis as it contains information subject to the GDPR requirements, redacted copies may also be made available.
- Duchy College are planning a community based open day on July 11th (Covid 19 restrictions allowing).

6. Planning matters *(to include any applications received after this agenda is published but prior to the meeting)*

6.1 *Planning Applications:*

- **PA21/01369 Mr. Andrew Selleck, Manderley Access to Higher Kingston Farm, Kingston, Callington, PL17 8PQ**

Demolition of bungalow and construction of new dormer bungalow
Consultation expiry date 23.03.2021 Planning Officer: Sarah Stevens

Manderley is the smallest of the existing bungalows, the replacement would be more in keeping with neighbouring houses in terms of size.

The roof is being made of anodized zinc rather than slate, which is not in keeping with neighbouring houses.

Carbon neutrality needs to be addressed in the new design, in accordance with the Stoke Climsland Parish Council Declaration of Climate Emergency and the upcoming Climate Change DPD.

The original bungalow was subject to a S52 order as agricultural workers houses and it is not known whether this condition has now expired.

It was proposed by SC, seconded by DC and RESOLVED to support the application with the caveat that the roof material be changed and that renewable energy be incorporated, all in favour.

(NJC left the meeting).

- **PA21/01762 Mr Stephen Lloyd, Dingley House, Lower Downgate, PL17 8LA**

Application for Lawful Development Certificate to confirm a material start to development approved under PA17/07372.

Consultation expiry date 31.03.2021 Planning Officer: Steve Jefferson.

Three year deadline has expired, so this request is to renew the original application. The PC previously supported the application and it was noted that the original proposal was to benefit a family member, it is not clear if this is still the case, so clarification is to be requested from the Planning Officer before any decision can be made.

(NJC returned to the meeting).

- **PA21/00258/PREAPP Mr. C.W. Murray, Land South of Rothisham, Higher Downgate, PL17 8HN**

Pre application advice for a single dwelling Cornwall.

Is not within the boundary of the potential development area on NDP.

- **PA21/01301 Land WSW of Emsajo Winsor Lane, Kelly Bray, PL17 8EW**

Various Works to trees.

Consultation expiry date 19.03.2021 Planning Officer: Helen Trebilcock

The trees have TPOs attached but this appears to be work for maintenance, reduction should be limited to what is essential.

It was proposed by CV, seconded by PB and RESOLVED to support this application with careful monitoring of any works, all in favour.

- **PA21/01842 Mr & Mrs Martin, Land South of Higher Pempwell, Stoke Climsland, PL17 8LN**

Construction of a single storey dwelling and associated infrastructure.

Consultation expiry date 01.04.2021 Planning Officer: Lorraine Lehan.

It was acknowledged that this was an improvement on the previous application. Pempwell is the oldest hamlet in Stoke Climsland so an archaeological brief should be included in any works.

It was queried whether this development is still a self-build rather than a development proper.

Several features such as windows do not appear to be in keeping with the neighbouring aesthetic.

Carbon neutrality needs to be addressed in the new design, in accordance with the Stoke Climsland Parish Council Declaration of Climate Emergency and the upcoming Climate Change DPD.

It was proposed by PB, seconded by CV and RESOLVED not to support but no consensus could be reached.

An amended proposal was put forward by NJC, seconded by DC and it was RESOLVED to support the application with the caveat that carbon neutrality be incorporated into the ultimate design.

6.2 *Enforcement: Refusals, Approvals & Appeals:*

- **PA20/10862 - Land Owned by Treffinnick Farm At Bray Shop Callington**
Variation of condition 12 of application no. PA12/07093 dated 21/12/12.
Status -Awaiting Decision.
- **PA20/11185 – Jamie Hatch, KB Products, Station Road, Kelly Bray, PL17 8ER**
Construction of two Poultry Sheds, Services Shed, Feed Bins, Access Road and Related Earthworks. **Status -Awaiting Decision.**
- **Old Mill Enforcement Appeal** comments on the appeal document have been submitted.

6.3 *Other Planning Matters*

- **Linkinhome NDP** – the Stoke Climsland NDP group will be meeting to discuss this shortly and will feedback comments in time for the next PC meeting.

7. Highway & Transport:

7.1 *Caradon CNP Highways update (circulated as pre-reading):*

At the meeting on 24th February 2021 to discuss how to spend leftovers funds from Caradon CNP highways scheme, it was decided to include the improvement of safety at Camelot Kennels junction by installing hazard posts at the layby and on verge and adding new slow road markings prior to junction coming from Kelly Bray direction, total cost £2500.

7.2 *Road from Merefield Farm to Broadgate:*

Following complaints from parishioners about excessive mud and effluent on the road, the road has been scrapped and the is being closed on 15th March to clear out the gullies.

8. Council Property & Assets:

8.1 *Bray Shop Noticeboard:*

Linkinhome Parish Council has received £300 of community chest funds towards this project, now waiting on South Hill Parish Council tender.

9. Project Updates:

9.1 *Rowden Field:*

Dave Labruyere has agreed to mend the gatepost.

The registration process is ongoing.

ACTION: SR to liaise with CV over the composition of a piece for the Old School News on history and potential uses of Rowden Field.

9.2 *Health & Wellbeing Hub/Localism Strategy:*

MH reported that the working group has met twice and has some work in progress which will be reported on at the next meeting.

9.3 *Forest for Cornwall:*

Jenny Heskett has responded to say that there are no suitable tree planting areas on Kit Hill, as the heathland is protected and is a valuable means of carbon sequestration in its own right.

Duchy College have begun the planting work at Future Farm and elsewhere on site.

10. Parish Council finances

10.1 *To approve monthly payment schedule for March 2021:*

It was proposed by PB, seconded by DC and RESOLVED to approve the payment schedule, all in favour.

10.2 *Footpath Maintenance & Grass Cutting tenders:*

The anonymised tenders for the grass cutting contract were reviewed and discussed. Only one tender was received for footpath maintenance and this was also reviewed anonymously.

It was proposed by PB, seconded by NJC and RESOLVED to award the tender for the grass cutting contract to the contractor subsequently identified as TM Garden Services and the tender for footpath maintenance to the contractor subsequently identified as Rural Services.

ACTION: RJ to notify successful contractors for grass cutting and footpath maintenance tenders.

10.3 *Financial Risk Assessment Review:*

It was proposed by NJC, seconded by PB and AGREED to approve the Financial Risk Assessment, all in favour.

11. Parish Council Governance:

11.1 *Dignity at Work Policy for approval:*

It was proposed by NJC, seconded by SC and AGREED to approve the Dignity at Work Policy, all in favour.

11.2 *Complaint Handling Policy for approval:*

It was proposed by SC, seconded by DC and AGREED to approve the Complaint Handling Policy, all in favour.

11.3 *Cornwall Plan 2020-2050 (Localism Strategy)*

RJ reported on the Localism Strategy Launch and encouraged councillors to read the document.

11.4 Elections May 2021:

Elections are planned for May 6th, 2021, candidate packs will be available shortly.

11.5 Arrangements for Annual Meeting:

There remains an issue with being able to legally hold Annual Parish Council meeting (not to be confused with the Annual Parish Meeting) this year, due to the proposal to not renew the remote meeting legislation beyond May 6th and the conflicting restrictions on meeting physically under Covid 19 social distancing rules.

An Annual Parish Council Meeting in an election year must be held within 14 days of the councillors taking up office, which predates the proposed relaxation of Covid Restrictions planned for June 21st, therefore the council would not be able to meet legally by remote means or physically.

After discussion it was clearly agreed that any attempt to meet under such terms would be illegal and foolhardy in terms of public safety, which consideration has to take priority over the requirements of the Local Government Act.

ACTION: RJ to inform immediately of any changes to either the remote meeting legislation, Covid 19 restrictions or requirements of the Local Government Act with regard to Annual Parish Council Meetings.

12. Items for next Parish Council meeting agenda:

- Annual Parish Meeting
- Annual Parish Council meeting
- Health & Wellbeing Hub Report
- Old School News/Chairman's allowance

13. Date and time of next meeting: Monday 19th April 2021

Meeting closed at 21:21.

Stoke Climsland Parish Council				
Payment Schedule Current Account				
DATE	March 2021			
PAYEE	Invoice Date	Invoice #	Description	Amount
R. Jackaman - Parish Clerk	n/a	n/a	Salary and Reimbursements	£484.33
AG Accountancy Ltd	28.02.2021	3190	Payroll administration (inc. replacement for lost cheque #1445 (Feb))	£22.40
SLCC	04.03.2021	BK201307	South West Training seminar	£27.00
ICO	10.03.2021	n/a	Data Protection fee renewal	£40.00
Wadland Buildings	08.02.2021	3230	Works to Village Green Bus Shelter	240
NEST Pensions	09.03.2021	n/a	Employer's Contribution @ 5%	£22.71
TOTAL				£836.44