

**Minutes of the meeting of Stoke Climsland Parish Council held in  
Stoke Climsland Village Hall at 7.30pm on Monday, 19<sup>th</sup> July 2021**

<b>Minute</b>		<b>Action</b>
<b>Present</b>	N Cooper, Chairman: B Lightfoot, V Chairman: S Ross: G L'Arbalestier: M Howlett: S Cazaly: R Davies: D Crawley	
<b>5/22 Apologies</b>	Were received from C Roper and J Forbes	
	The Chairman paid tribute to Brian Howlett and spoke of his dedication and contribution to the Community. He expressed the condolences of the Council to M Howlett	
<b>6/22 Cllr Declarations</b>	<b>Members declarations</b> a Disclosable pecuniary interests NC and BL declared an interest in Agenda item 5.1 application PA21/06045 Penarth Higher Downgate. b Non-registerable interests - None c Declaration of gifts - None d Applications for dispensation - None	
<b>7/22 Minutes</b>	<b>Extraordinary Meeting 7.6.21</b> – Minutes were proposed by SC seconded by SR - <b>Agreed</b> <b>Informal Meetings over Zoom 24.5.21 &amp; 21.6.21</b> – SC proposed and SR seconded that the notes of these meetings be noted and the recommendations ratified - <b>Agreed</b>	
<b>8/22 Matters Arising</b>	<b>Rowden Field</b> No proposals for the future use and management of the field had been received. SR proposed and NC seconded that the consultation period be extended to the end of September. - <b>Agreed</b> <b>Land Registration</b> In order to progress the process of registering the lands at Rowden Field, Venterdon Duck Pond, Venterdon Notice Board, the War Memorial and the piece at Kyl Cober Parc, GL offered to speak to an acquaintance with legal expertise for advice.	<b>GL</b>
<b>9/22 Public Session</b>	Miss Evely addressed the Council to explain the need of herself and Mr Johnson for a disabled adapted bungalow and their pre-application submitted to Cornwall Council	
<b>10/22 Play Areas</b>	NC suggested that a working party of RD, SC and CR look at the work recommended in the ROSPA reports on the play areas to identify common issues requiring remediation and bring a report back to the Council for the Council to discuss and commission such work. The COVID signs should be left in place for the time being. SR reported communication from C Vulliamy regarding Lockett Swings the Clerk was tasked to write to CV acknowledging the transfer of land and the Councils intention to manage for the future.	<b>RD, SC, and CR</b>  <b>DW</b>
<b>11/22 Lockett Swings</b>	RD reported on the current state of the land at Lockett Swings which had become badly overgrown since the ROSPA report in April. SC proposed that a budget of £200 be delegated to RD to effect immediate remediation so that the area could be in use for the school holidays. BL seconded the proposal which was – <b>Agreed unanimously</b>	<b>RD</b>
<b>12/22 Active Travel</b>	RD reported on the correspondence he had received concerning the closure of roads outside schools during “School Run” periods. It was felt that this was not possible at Stoke Climsland due to the lack of suitable by pass roads, particularly as it is the bus route. The correspondence was - <b>Noted</b>	
<b>13/22 Launceston CNP</b>	The Chairman congratulated RD on his election to the Vice Chair of the Panel. RD commented on the Launceston focus of the panel and its priorities in the past and hoped that this might change to provide more engagement with the rural areas. He asked that Councillors go back to him with any issues for the Panel and especially with regard to the Panels Priorities going forward.	
<b>14/22 Lockett Car Park Grass</b>	Following correspondence from a resident on the length of the grass and the absence of any cut this year the Chairman was asked to contact the contractor to ask when he intends to cut this area	<b>NC</b>

<b>15/22 Overgrown Hedges</b>	The Clerk was tasked with asking Cornwall Council Highways for hedges at Monks Cross and the triangle of land at Whiteford crossroads to be cut back on safety grounds as visibility of drivers at these junctions is seriously compromised. She should also respond to the resident to report actions of the Council	<b>DW</b>
<b>16/22 Platinum Jubilee</b>	The Clerk reported on the Lord Lieutenant's Zoom meeting regarding the proposed celebrations and also the availability of Landmark trees. It was decided that the forthcoming Annual Parish Meeting would be a good way to engage with the Community in planning events. The council agreed to facilitate events.	<b>All</b>
<b>17/22 Planning</b>	PA21/05678 Wooda Farm Callington. Listed Building consent to fit a stairlift. BL proposed and MH seconded that the application be <b>Supported – Unanimous</b> PA21/04248 Revised plan East Holmbush Cottage MH stated that he felt the proposal was not in keeping with the current building. He proposed and RD seconded the Council <b>Support provided the plans are in keeping with the heritage - Agreed</b> The Chair and vice Chair left the room at this point PA21/ 06045 Penarth Higher Downgate Bedroom extensions. MH proposed and SC seconded <b>Support – Unanimous</b> Decisions and ongoing applications were - <b>Noted</b>	
<b>18/22 Report from A Parsons</b>	CC Adrian Parsons reported on the formation of the new administration at Cornwall Council and the 6 priorities they had set. There is discussion about 20mph limits in villages and a possible renegotiation of the Waste contract. A review of Community Networks and how they work is proposed and it is likely that the Networks Highways budgets will be scrapped. In response to a question from MH on the future status of NDPs he replied that much depended on Government direction.	
<b>19/22 Updates from Organisations</b>	<u>Parish Hall</u> will be moving into the next stage of the refurbishment <u>Community Facilities Group</u> will be meeting to look into how the various Community facilities can work together for mutual benefit <u>NDP Steering Group</u> is about to submit the Plan to Cornwall Council for its Section 16 Consultation. <u>SCCCAG</u> Heads of Groups have been meeting on Zoom and will re-engage with Community soon  DC left the meeting at this point	
<b>20/22 Payment Schedule</b>	The Chairman read the Payments Schedule and explained as necessary GL proposed and SC seconded that the Schedule be <b>Approved - unanimous</b>	
<b>21/22 Change of Banking Arrangements</b>	The Clerk reported on the systems in place at Unity Trust Bank, which make them so responsive, that they are set up to provide services solely for Non Profit organisations like Parish Councils and the ease and security of the payments process. SR proposed and MH seconded that the Council switch to Unity Trust for their banking requirements - <b>Agreed unanimous</b>	<b>DW</b>
<b>22/22 Wages</b>	NC proposed and RD seconded that the Clerk be authorized to manage the calculation (via PAYE Basic Tools) of wages in future – <b>Agreed unanimous</b>	<b>DW</b>
<b>23/22 Councillor Roles</b>	The Councillor Roles as circulated by the Chairman were <b>Agreed</b>	
<b>24/22 Annual Parish Meeting</b>	The Annual Parish Meeting will be held on Monday, September 20 <sup>th</sup> at 7pm. Written reports will be invited from all Community organisations with the opportunity to ask questions and will include discussion of the Platinum Jubilee Celebrations.	
<b>25/22 Next meeting of the Council</b>	Will be on Monday, 16 <sup>th</sup> August at 7.30pm. As well as the standard Minutes, Public , Correspondence and Planning and Finance, this meeting will focus on the Governance of the Council and whether there should be a Committee structure under the Council, including Terms of Reference should this structure be agreed and the appointment of Councillors to these Committees. The meeting closed at 10pm	