

Stoke Climsland Parish Council Meeting
Monday 21st December 2020 at 7:30pm Via Zoom™ - Minutes

PRESENT: Sarah Ross - Chair (SR); Nigel Cooper – Vice Chair (NJC); Shirley Bruna (SB) (signal failed at 20:20); Stuart Cazaly (SC); Bonnie Lightfoot (BL); David Crawley (DC); Caroline Vulliamy (CV) (signal failed at 20:00); Phil Barriball (PB).

IN ATTENDANCE: Ren Jackaman – Parish Clerk (RJ) (intermittent signal throughout); Cllr Neil Burden (NB); four members of the public.

1. Councillor matters

1.1 To receive apologies for absences: Jerry Forbes (JF); Martin Howlett (MH).

1.2 To receive declarations of pecuniary interests: None

1.3 To receive declarations of non-registrable interests: None

1.4 To approve written requests for dispensations: None

2. Previous Parish Council meeting (16th November 2020)

2.1 To approve the minutes of 16th November 2020:

There was a general discussion about the level of content in the minutes. It was established that the minutes must be accurate and factual but that there is no obligation to record more than decisions made but that it is preferable, where possible, to include pertinent details of discussions for future reference. It was noted that in accordance with contracted duties and responsibilities, the final decision as to content is made by the Clerk as author.

It was proposed by SC, seconded by DC and RESOLVED to approve the minutes as a true record of the meeting on the 16th November 2020, five in favour, three abstentions due to absence from said meeting.

2.2 Matters Arising: None.

2.3 Items Actioned since last meeting:

- The Christmas Tree has been placed in the churchyard, thanks were given to NJC, RJ and the volunteer team for all their hard work.
- The new website has launched, content is needed from groups and facilities, who are encouraged to send in details.
- Rowden Field cuts have been completed for this year.

3. Questions from the public:

Alistair Guy – gave a breakdown of his concerns about Climate Change and asked if he could be involved in the NDP process.

SR and NJC advised on the progress of the NDP.

Richard Davies commented that the Energy Group within SCCCAG is consulting with NDP and Cornwall Council and is exploring options around electric vehicles in rural communities, he invited Mr. Guy to join in with this work.

4. Correspondence received:

- Mel Guy: contacted via email to pass on her concerns about climate change, particularly with regard to energy use and sources.
BL reported that she is contacting all the farms in parish to collate together where the farming community stands on climate and farming.

ACTION: M. Guy's letter to be sent on to BL and MH for a response.

- CALC Cornwall Council Covid Press Release: highlighting the current rise in cases of Covid 19 following the new strain of the virus, encouraging the continuing use of safety measures.
- Zoë Oke: Rowden Field (see 9.1 below)
- Dennis Stephenson: Request to facilitate community composting at Venterdon Allotments.
RJ has phoned the Duchy Estates office for any necessary permissions but has not yet received confirmation.

5. Ward Member Report:

Councillor Burden:

- 18 cases of Covid 19 reported in Calstock and 4 deaths at a nursing home in Callington, this is a significant rise.
- Isolation and loneliness almost as big a concern as the virus.
- Suicide rates have risen, especially amongst young males.
- There are some spare funds left in the CNP Highways Fund.
- Two mobile speed signs have been purchased for the network area.
- Parking at the Primary School is an ongoing problem but the traffic cones solution is working well.
- Recent flooding has had an effect in the parish.
- Council Tax is to rise by 4.9%

6. Planning matters (to include any applications received after this agenda is published but prior to the meeting)

6.1 Planning Applications: None

6.2 Enforcement: Refusals, Approvals & Appeals:

- **PA20/09919 – B. Guy, Pendragon House, Stoke Climsland, PL17 8NZ**
Fell an Ash tree.
Status – no TPO.
- **PA20/08594 – Mr & Mrs Hammond, Updown Cottage, Lower Downgate, PL17 8LA**
Proposed Studio and home gym.
Status: Approved with Conditions.
- **PA20/09251 P, S and J Bruna, South Alston Farm, Stoke Climsland, PL17 8LX**
Reserved matters application for the construction of a dwelling following outline permission PA17/08241 dated 27/11/2017.
Status: Approved with Conditions.
- **PA20/02510/PREAPP Mr. D. Garrett, Land SE of Higher Sherwell Farm, Sevenstones, PL17 8HU** Pre-application advice for commercial development
Status: Closed – Advice Given.

6.3 Other Planning Matters: None

7. Highway & Transport:

7.1 CNA Highways Scheme update (circulated as pre-reading):

It was noted that at the next Caradon CNP meeting on 14th January, the issue of Polhilsa Junction is on the agenda at the request of David Skelton. PB to attend with RJ and give perspective on this.

ACTION: RJ to forward the meeting link to PB as soon as available.

7.2 Winter Roads & Gritting:

Oliver Jones of CORMAC is organising one complete fill of the Parish Council grit bins free of charge. More grit will need to be purchased once appropriate storage space can be found.

Flooding at Shutta was mentioned by PB and it was questioned whether the drains are being cleared, BL alerted James Coombe at the time of the flooding, during the heavy rains the volume of water was too great for the system.

ACTION: PB to progress storage and purchase of road salt.

8. Council Property & Assets:

8.1 Asset Snag List: All outstanding items to be dealt with from January 2021.

8.2 Bray Shop Noticeboard: The clerk of Linkinhorne has received a quote for work from a local tradesman which comes under the £500 limit of third share at £312 (total charge £695 + VAT).

9. Project Updates:

9.1 Registration of Rowden Field, Duck Pond, War Memorial:

RJ has left message again with Michelle May on 9th December, no response.

9.2 Lockett Swings conveyance:

Anthony Earl has forwarded correspondence of 24th November 2020 from CV which indicates that the land registration process is to take up to 5 weeks, Mr. Earl has confirmed that there is no requirement for land registration to be processed by the vendor (Lockett Swings Committee), so this matter is not relevant to the progress of the conveyance and no further action needs to be taken. Mr. Earl is waiting on the confirmation that the transfer document is approved by LSC, CV has confirmed that the letter of approval has not yet been signed due to illness. Once this confirmation has been received, Mr. Earl will date the transfer and register the change of ownership.

9.3 NDP Update:

NJC reported on the meeting of 18th November 2020, material will be uploaded to the website in due course, the draft is currently being sent for approval. The referendum will be scheduled towards end of next year.

9.4 Tree Preservation Orders and Tree Warden:

CV has volunteered and is in contact with the Forester at Cornwall Council about training.

9.5 Local Champions & capturing the momentum of 2020:

MH has suggested creating through the Parish Council and/or the Stoke Climsland Charity Trust, a 'Health & Wellbeing Hub', run by volunteers. Aims to including information, signposting individuals, families or business to the relevant professional services; in effect a micro level Citizens Advice Service. The volunteers could come from the Parish Council itself, maybe through SCARPER, local groups or even the general public. PC need to support the initiative through kick starting, maybe some admin or help facilitating the project. The idea met with general approval for development and will be added to the agenda for January 2021.

10. Parish Council finances

10.1 To approve monthly payment schedule for December 2020:

It was proposed by NJC, seconded by PB and resolved to approve the payment schedule, all in favour.

10.2 To approve Budget for ye 2022:

The draft budget was previously discussed at the Budget Meeting on 30th November 2020, at which meeting the precept was also agreed. Since the budget meeting an addition of £200 for Chairman's expenses has been added.

It was proposed by DC, seconded by NJC and RESOLVED to approve the proposed budget for the ye 2022, all in favour.

10.3 Village Green Maintenance Amended Tenders:

Updated anonymised tenders were circulated as pre-reading.

It was proposed by NJC, seconded by SC and AGREED to invite Dave 'Kiwi' Labruyere to undertake the works, all in favour.

ACTION: RJ to update all the contractors who tendered.

11. Parish Council Governance: None

12. Items for next Parish Council meeting agenda:

- Community Composting
- Health & Wellbeing Hub
- Bray Shop Noticeboard
- Asset Snag List
- Climate Change options
- Tree Warden/TPO

13. Date and time of next meeting: Monday 18th January 2021

SR announced the commencement of the closed session Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press from the meeting for the business specified: to discuss the Clerk's annual performance appraisal and salary review.

SR closed the public meeting at 21:04

Stoke Climsland Parish Council Payment Schedule Current Account

DATE	December	2020		
PAYEE	Invoice Date	Invoice #	Description	Amount
R. Jackaman - Parish Clerk	n/a	n/a	Salary and Reimbursements	£455.29
AG Accountancy Ltd	01.12.2020	3091	Payroll administration	£11.20
PKF Littlejohn	15.11.2020	SB20202965	External Audit Fee	£240.00

SLCC	25.11.2020	ORD 507432	Arnold Baker Local Council Administration 12th Edition (50:50 split with St. Mellion PC)	£61.90
R.E. Doidge & Son T. Moon Garden Service	30.11.2020	567	Two cuts of Rowden Field	£336.00
Old School Com- munity Resource Centre	14.12.2020	191	For Grass cutting	£1,308.00
NEST Pensions	26.10.2020	35	Room Hire (SCARPER)	£18.00
	18.12.2020	n/a	Employer's Contribution @ 5%	£32.34
TOTAL				£2,462.73