

**STOKE CLIMSLAND PARISH COUNCIL AGENDA
TO BE HELD ON MONDAY 16TH DECEMBER 2019
AT 7:30PM IN THE PARISH HALL**

1. Councillor matters

- 1.1 To receive apologies for absences: NONE
- 1.2 To receive declarations of pecuniary interests:
- 1.3 To receive declarations of non-registrable interests:
- 1.4 To approve written requests for dispensations:

2. Previous Parish Council meeting 18th November 2019:

- 2.1 To approve the minutes:
- 2.2 To note matters arising from the minutes:
 - i. Rowden Field:
 - ii. Lockett Swings:
 - iii. Playground Maintenance:
 - iv. New Regulations regarding Septic Tanks:
- 2.3 To note items actioned since last meeting:
 - i. Highways & Environment East queries:
 - ii. Trees on Village Green:
 - iii. Lockett Noticeboard & Car Park:
 - iv. Precis of minutes:
 - v. Grit Bin Filling:

3. Public Session:

4. Correspondence received:*

5. Planning matters*

5.1 Planning Applications: NONE

5.2 Enforcement: Refusals, Approvals & Appeals:

- **PA19/08303 – Mr & Miss Cox and Evefts, Sunnymead, Stoke Climsland, PL17 8NB**
Construction of a single-storey side extension. **STATUS – approved.**
- **PA19/03015/PREAPP – Roy Durand, 2 Longacre, Harrowbarrow, PL17 8NE**
Dwelling on Land at Norton Farm Stoke Climsland, PL17 8QF **STATUS – Awaiting Decision.**
- **PA19/08479 - Mr Lee Cammerer, Mugford Cottage, Stoke Climsland, Callington, PL17 8LH** Proposed sunroom. **STATUS – Approved with conditions**

5.3 Other Planning:

6. Transport & Highway matters:

6.1 Venterdon Bus Shelter:

7. Regular updates:

- 7.1 Report from Cllr Burden:
- 7.2 Duchy College:
- 7.3 Parish Hall Project update:
- 7.4 Community Facilities Group update:
- 7.5 Neighbourhood Development Plan:
- 7.6 Community Network Panels:
- 7.7 Stoke Climsland Climate Change Action Group:
- 7.8 Launceston CNP Climate Change Group:

8. Parish Council finances:

- 8.1 To approve monthly payment schedule:
- 8.2 Quarterly Financial Review:
- 8.3 To approve budget and precept for year ending 2021:
- 8.4 To approve the revised Financial Regulations 2019:
- 8.5 To review VAT Return:
- 8.6 To review funds available to the Parish Council and discuss potential uses:

9.7 Other suggestions arising:

9. Parish Council Governance:

- 9.1 Records Management:
- 9.2 Website Rebuild:

10. Items for next Parish Council meeting agenda:

11. Date and time of next meeting 20th January 2020

Clerk: Ren Jackaman - Tel: 07878368857
e-mail: parishclerkscpc@gmail.com website: www.stokeclimslandparish.org

*(to include planning applications, correspondence and payment requests received between agenda being published and meeting taking place).

PLEASE NOTE: Stoke Climsland Parish Council permits filming and use of social media channels such as Twitter and blogs to report on public meetings, as long as it is not disruptive and permission is requested from the Chairman or Clerk in advance. We also require that, as far as possible, members of the public should not be filmed unless they are playing an active role such as speaking within a meeting.

Stoke Climsland Parish Council				
Payment Schedule Current Account				
DATE	December	2019		
PAYEE	Invoice Date	Invoice #	Description	Amount
R. Jackaman - Parish Clerk	n/a	n/a	Salary and Reimbursements	£436.18
Angela Greenhough Accountant	02.12.19	2732	Payroll administration	£10.85
Duchy of Cornwall	13.11.2019	135698	Rent of Downgate Playing Field	£120.00
Joanne Edwards	n/a	n.a	Duck Food	£97.73
Littlethorpe	25.11.19	2030	Supply and installation of Venterdon Bus Shelter	£9,036.00
CORMAC (awaiting invoice)			Groundworks for Venterdon Bus Shelter	
SWASFT (awaiting invoice)			AED Defibrillator Unit for Lockett	
NEST Pensions		n/a	Employer's Contribution @ 5%	£31.44
TOTAL				£9,732.20

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