

**Stoke Climsland Parish Council Meeting
Monday 16th November 2020 at 7:30pm Via Zoom™**

PRESENT: Sarah Ross - Chair (SR), Nigel Cooper – Vice Chair (NJC), Shirley Bruna (SB), Jerry Forbes (JF) (signal lost at c.21:25), Stuart Cazaly (SC), Bonnie Lightfoot (BL), David Crawley (DC); Martin Howlett (MH).

IN ATTENDANCE: Ren Jackaman – Parish Clerk (RJ), Cllr Neil Burden (NB) (joined at 21:15), five members of the public.

ABSENT: Caroline Vulliamy (CV).

1. Councillor matters

1.1 To receive apologies for absences:

- Phil Barriball (PB)

1.2 To receive declarations of pecuniary interests:

- SB declared for PA20/09251 as the applicant.

1.3 To receive declarations of non-registrable interest: None

1.4 To approve written requests for dispensations: None

2. Previous Parish Council meeting (19th October 2020)

2.1 To approve the minutes of 19th October 2020

It was proposed by NC, seconded by MH and RESOLVED to approve the minutes as a true record of the meeting of the 19th October 2020, all in favour.

2.3 Matters Arising: None.

2.4 Items Actioned since last meeting:

- Receipt for documents deposited at Kresen Kernow has been received.
- PKF Littlejohn has completed the external audit for year end 2020.

3. Questions from the public:

Verity Groom: re: parking at the school. There is a road safety issue with school drop off times. She has emailed Neil Burden and the Director of Child Services at Cornwall Council who is now actioning some issues. She has also talked to the Head teacher, Ben Towe. The main concern is the Kyl Cober junction and parents parking in such a way as to force children to step out into the roads. The Head has agreed to try to educate parents as to safe areas to park, also encouraging parking slightly further away and walking in line with healthy exercise. Ms. Groom asked if it is possible to put cones out in areas which should not be used to discourage parking in inappropriate spaces?

SR advised that the cones was a solution used several years ago and are a good idea but they hold no status in law when not put out officially.

SR, RJ & NJC are meeting with Ben Towe on 9th December and will raise this.

There are some cones held by one of the Governors which could be deployed.

Discussion took place relating to the availability of other traffic cones, options for new road layouts and funding.

DC raised the issue of possibly resurrecting the proposals to explore options around increasing parking spaces.

Ren Jackaman: offered a large Christmas Tree to the parish for display. The tree in question is situated in her garden and needs to be removed as it is endangering the telephone wires. Felling is to be completed by Colin Chadwick (date tbc) who hopes to successfully take the top 20 foot off and preserve it as a complete section. Assuming that the tree can be felled in such a way as to be useful and moveable, all that is required is for someone to take it away. Note that Colin has been unwell lately and therefore has not yet confirmed.

The offer met with general approval. Discussion took place on logistics of removing the tree, transporting it and erecting it near to a suitable power supply and removing and disposing it after Christmas. The PCC will be approached to host it in the churchyard. Options for decorating the tree include appealing to local donation and schoolchildren creating decorations. The option of also decorating the White Beam trees on the village green was discussed.

4. Correspondence received:

- **Reply from Scott Mann to Parish Council letter regarding the Planning White Paper:**
"I am seeking assurances on neighbourhood planning with Robert Jenrick, Secretary of State, specifically around plans that have already made land allocations and have passed referendums. I agree the Town and Country planning act is far from perfect, I want to see a better document which meets our housing needs in Cornwall. In my view the planning white paper has reached the right conclusion that we need more houses, it hasn't yet demonstrated a way to do that which meets our requirements in Cornwall".

This issue to be addressed further via the NDP.

- **John Wilmut via email:**
*"We would like to produce a special Christmas issue, probably for publication in early to mid-December. It would be good if that issue could be produced both online and as a paper version – this is something that we intended to do when we started the Newsletter but which never happened because we couldn't fix a door-to-door delivery system. You may remember that the parish council at that time agreed a subsidy up to £500 that would enable the printing of the early issues but we never invoiced for that since our production costs are near zero.
 I am writing to ask whether the council would be willing to contribute to the printing costs for a Christmas issue which we would distribute only in this parish, probably by having local dumps of copies in various local neighbourhoods.
 It would be a great help if we could have a quick indication of the council's willingness to give us some support for this. Exact costs will depend on the size of the issue but, with a print run of less than 1000 copies, I doubt that the total cost will much exceed £600 though much will depend on this size of the issue. We may be able to generate a small amount of income from advertising and the online version would, of course, still be available to anyone anywhere.*

The feedback that we've had in the last 7 months suggests that the Newsletter has been valued in the community and we think that a Christmas issue will be encouraging at an otherwise discouraging time. We know that privately printed copies have circulated locally so that people without internet access have been able to read them but we do not have it in mind at the moment to organise the printing of any other issues."

Discussion took place on the demonstrable success that the newsletter has been.

It was proposed by DC, seconded by MH and AGREED to approve the designation of the original £500 to the Christmas edition of the Old School News, all in favour

5. Planning matters

(SB left the meeting)

DC asked James Bruna if the plans have changed from the original plans in PA17/08241? James Bruna confirmed that this is just a more detailed version of the original plans with no significant changes. He also confirmed that there is a staircase giving access to the office.

5.1 Planning Applications:

- **PA20/09251 P, S and J Bruna, South Alston Farm, Stoke Climsland PL17 8LX**
Reserved matters application for the construction of a dwelling following outline permission PA17/08241 dated 27/11/2017.

It was proposed by DC, seconded by BL and RESOLVED to support this application, all in favour.

(SB re-joined the meeting)

- **PA20/02510/PREAPP Mr. D. Garrett, Land SE of Higher Sherwell Farm, Sevenstones PL17 8HU** Pre-application advice for commercial development.

CV raised the issue by email that there is a scheduled monument in the field which needs to be protected. There was some discussion of several anomalies in the application.

ACTIONS: Councillors were asked to send concerns to RJ to forward to the Planning Officer.

5.2 Enforcement: Refusals, Approvals & Appeals:

APPROVED

- **PA20/07614 - Mr And Mrs Ivor Patterson, Welland, Lower Downgate, PL17 8LA**
Construction of a double garage in the front garden
Status – Approved with conditions
- **PA20/05772 Stoke Climsland Village Hall PL17 8NY**
Listed building consent for refurbishment and extension of the Grade II listed Stoke Climsland Parish Hall. **Status – Approved**

- **PA20/05773 Stoke Climsland Village Hall PL17 8NY**
Refurbishment and extension of the Grade II listed Stoke Climsland Parish Hall.
Status – Approved

DC confirmed that there has been an FOI request for all correspondence between applicants, agents and the Prince's Trust.

- **PA20/05663 Mr & Mrs Ian and Edwina Fuller, Barn North West Of Winsor Court Kelly Bray PL17 8HE**
Change of use and conversion of existing outbuilding to a residential dwelling.
Status – Approved
- **PA20/08655 – Mr & Mrs Glasborow, Sunnyside, Luckett , PL17 8NJ**
Works to trees in a conservation area, namely T1 Lawson To remove - too tall, danger of damage to housing. T2 Cedar to remove - too close to house. T3 Silver Birch (5) to remove - overhanging garage and house. T4 Ash to remove due to Ash Die back.
Status – Decided (no TPO).

AWAITING DECISION

- **PA20/08594 – Mr & Mrs Hammond, Updown Cottage, Lower Downgate, PL17 8LA**
Proposed Studio and home gym.
Status – Awaiting Decision

WITHDRAWN:

- **PA20/02507 S&R Martin & Davey, Land South of Higher Pempwell, Stoke Climsland, PL17 8LN**
Construction of one dwelling house. **Status – withdrawn**

5.3 Other Planning Matters:

- Update on White Paper – RJ has completed the online consultation survey.
- NDP meeting to be held on 18th Nov via Zoom to review progress (council only).

6. Highway & Transport:

6.1 CNA Highways Scheme update:

The latest update was circulated as pre-reading.

6.2 Notification of works:

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Please note that this is only an Intention Notice and as of yet an Order has not been issued.

Location: A388 Between Lawhitton and Stoke Climsland

Timing: 8th February 2021 to 12th February 2021.

SR commented that the hedge immediately beyond Venterdon Chapel has been trimmed but that a verge has built up over some time from debris which could be cleared to widen the road.

ACTION: RJ to ask H&EE about clearing road of beyond Venterdon Methodist Chapel.

7. Council Property & Assets:

7.1 Snag List (circulated as pre-reading):

Works to be addressed:

- Telephone kiosks at Higherland, Downgate and Beals Mill – clearance of vegetation at Beals Mill to be actioned.
- Pirate Ship on Village Green – NJC has tried to chase up the warranty but it appears that Schoolsapes has officially ceased business.
- Fire Hydrant sign on green still to be sourced, RJ to check design and identify a replacement.
- RJ is still to empty the bin at Downgate Playing Field.
- Ricky Doidge has been asked to complete the second bracken cut at Rowden Field.

7.2 Rowden Field Maintenance: no further news.

7.3 Bray Shop Noticeboard: Progress is being made and South Hill and Linkinhome Parish Councils are working towards gathering recommendations, budgets and suitable firms to tender.

8. Project Updates:

8.1 Registration of Rowden Field, Duck Pond, War Memorial: No news

8.2 New Website: Rob Flavin has confirmed that the website should be launched this coming week.

8.3 Lockett Swings conveyance: CV was to action approval of the conveyance to Anthony Earl but was not present to report.

8.4 Other Suggestions: None

9. Local Organisations & Stakeholders updates

9.1 Councillor Burden:

- Covid19 infection numbers are rising, especially in Launceston, Callington Community School has closed.
- NB complimented the weekly Old School News.
- There has been one positive case of COVID-19 19 in Stoke Climsland.
- NB has also been approached about school parking.
- The Pempwell planning application is likely to resubmitted as a bungalow.
- The Sevenstones pre-app does have an archaeological issue attached.
- The next Climate Change meeting is on 20th November at 6 pm, all welcome.

9.2 S.C.C.C.A.G: (MH report was circulated as pre-reading)

MH is acting as Chair of the group following recent changes of officers. MH delivered the report from the Steering Group, which was noted.

(DC left the meeting)

It was proposed by NJC, seconded by SR and AGREED to confirm MH as Chair of SCCCAG, all in favour with one abstention.

9.3 S.C.A.R.P.E.R:

Geoff Giles was invited to report. Joe Bischler – Emergency Resilience Planning Manager for Cornwall Council, he has consulted prior to lockdown with the SCARPER team, he reviewed the template and made some suggestions for customising it for Stoke Climsland. He has confirmed that the plan is progressing well and complimented the weekly newsletter, Mr. Giles reiterated this and gave thanks to Deri Parsons and John Wilmut. A redacted version will be available for the new Parish Council website. The £100 grant will be supplemented by an additional £400 as soon as the forms can be signed. There is an option for an additional £100 for providing support to nearby parishes, so that will be applied for. In March 2020 Sue Watts, postmistress, asked Mr. Giles to intervene as supplies were being diverted to supermarkets, Joe Bischler took this further, ultimately it was discussed at a COBRA meeting and action was taken. Mr. Giles took part in a virtual Flood Forum Conference. Mr. Giles emphasized that community enthusiasm and action is key to a successful resilience plan.

MH congratulated Mr. Giles for leading the group, it is clear that we are leading the way, with only 30% of other parishes developing a resilience plan.

SR thanked Mr. Giles and confirmed that lodging the plan with the police has recently become possible and will be actioned.

9.4 *Caradon CNP*: Next Caradon CNP meeting is on 14th January via TEAMS.

9.5 *Other Groups*:

- Cornwall Council – the budget consultation is currently underway and outcomes of the Community Governance Review have been published.

10. Parish Council finances

10.1 *To approve monthly payment schedule for November 2020*

It was proposed by SB, seconded by NJC and RESOLVED to approve the payment schedule for November 2020, all in favour.

10.2 *Quarterly Financial Review (circulated as pre-reading)*

It was proposed by SC, seconded by BL and RESOLVED to approve the quarterly financial review, all in favour.

10.3 *Clarification of Stoke Climsland Churchyard Grants*:

RJ confirmed that a grant application for the churchyard was received from Stoke Climsland PCC and approved at the meeting in March 2020, meaning that there was an application prior to year end on March 31st, 2020. Unfortunately, due to human error, this item was missed from the April 2020 payment schedule and consequently, the sum of £1500 is now due to Stoke Climsland PCC, RJ apologised sincerely for this error, which was in part caused by an increased workload following the Coronavirus lockdown. She also thanked BL for alerting her to it. A cheque for £1500 is included in the payment schedule.

10.4 *Online Banking progress update*:

RJ has access and has set up two payees. Lockett Memorial grant of £85 which could not be banked by the recipient before the cheque date expired, cannot yet be paid by BACS

because at the moment they do not have a working bank account to pay it into. Christine Penney will advise when this has changed so that the £85 payment from ye 2020 can be honoured.

10.5 Village Green Maintenance Tenders

The three tenders were reviewed anonymously. Clarification needs to be sought regarding whether tenders which recommend the replacement of the benches have included this cost in the quote, a decision was therefore deferred to next meeting.

ACTION: RJ to seek clarification of quotes from the three contractors.

10.6 Allotment Rents

There is an opportunity to rent out a vacant lot at Luckett but it is severely overgrown, CV asks if new tenant can have a year rent free to get it under cultivation again?

It was proposed by NJC, seconded by SB and RESOLVED that the tenant should be entitled to a year's free tenancy in return for clearing the plot.

11. Items for next Parish Council meeting agenda

- Budget and precept – 30th November for informal budget meeting, 7 p.m.
- Tenders for Village Green
- Tree Preservation Orders and Tree Warden.
- Local Champions & capturing the momentum of 2020.

12. Date and time of next meeting: Monday 21st December 2020.

The Meeting closed at 22:15.

Stoke Climsland Parish Council				
Payment Schedule				
Current Account				
DATE	November 2020			
PAYEE	Invoice Date	Invoice #	Description	Amount
R. Jackaman - Parish Clerk	n/a	n/a	Salary and Reimbursements	£460.66
AG Accountancy Ltd	02.11.2020	3061	Payroll administration	£11.20
Stoke PCC	n/a	n/a	Grant of ye 2020 and ye 2021	£1,500.00
David Crawley	n/a	n/a	Reimbursement for purchase of new printer	£311.58
Duchy of Cornwall	13.11.2020	144143	Rent of Downgate Playing Field	£120.00
NEST Pensions	09.11.2020	n/a	Employer's Contribution @ 5%	£32.75
TOTAL				£2,436.19