

**STOKE CLIMSLAND PARISH COUNCIL  
MONDAY 20<sup>TH</sup> JANUARY 2020  
AT 7:30PM IN THE PARISH HALL  
MINUTES**

**PRESENT:** Nigel Cooper - Acting Chair (NJC); Cllr Bonnie Lightfoot (BL), Cllr Philip Barriball (PB), Cllr Jerry Forbes (JF), Cllr Shirley Bruna (SB), Cllr David Crawley (DC), Cllr Caroline Vulliamy (CV)

**IN ATTENDANCE:** Ren Jackaman – Parish Clerk (RJ), Ward Cllr Neil Burden (NB), 10 members of the public.

### **1. Councillor matters**

1.1 To receive apologies for absences: MH, SR, SC (for late attendance or possible absence)

1.2 To receive declarations of pecuniary interests: PB declared an interest re: planning applications PA19/11173 and PA19/06480

1.3 To receive declarations of non-registrable interests: None

1.4 To approve written requests for dispensations: None

### **2. Previous Parish Council meeting 16<sup>th</sup> December 2019:**

2.1 To approve the minutes:

(CV arrived)

NJC requested an amendment to 7.7 *Stoke Climsland Climate Change Action Group*:

Namely the removal of an amendment requested by Mr. Richard Davies (present in public gallery at the meeting on the 16<sup>th</sup> December) on the grounds that the statement was in the form of speculation, rather than verifiable fact; namely:

*“It was also noted that the presumption has been made that because people did not leave the meeting they were happy with the content, it was pointed out that people may have been too polite to walk out and that there were many complaints within the audience”.*

It was proposed by DC seconded by BL and AGREED to remove this section of the minutes.

It was proposed by CV to accept the amended minutes as a true record of the meeting of the 16<sup>th</sup> December but this motion was not seconded, after discussion it was decided to defer the minutes of the 16<sup>th</sup> December 2019 to the next meeting for approval.

**ACTION: RJ to alter the minutes and re-circulate.**

2.2 To note matters arising from the minutes:

- i. Rowden Field: RJ attended a meeting with Michelle May of Earl & Crocker on 15<sup>th</sup> January. All the relevant paperwork was copied for further information. The Land Registration status of Rowden Field, the War Memorial, the noticeboard location at Dingle Close in Venterdon and the Duck Pond were all checked and confirmed as unregistered. Michelle May will now pass on all this information to a colleague to pursue and an update will be forthcoming in due course.
- ii. Luckett Swings: As requested at the meeting of the 16<sup>th</sup> December, RJ has sent a letter to Luckett Swings Committee requesting a response to the offer of an anonymous donation to cover the costs associated with Luckett Swings transfer and the Fields in Trust Fee. The response has been received from Andrew Williams, Ben Hard and David Seccombe,

indicating a positive response and confirming that the LSC will disband after the transfer has taken place (shown on screen).

CV also confirmed her approval as LSC Secretary.

Earl & Crocker have confirmed that the transfer document has been legally signed.

CV expressed the importance that the immediate neighbours to the playground remain informed of management issues and actions but that she need not have any further involvement outside of her role as a parish councillor.

NJC stated that management responsibility will fall on the Parish Council and cited the transfer document which makes no reference to future management by any members of the LSC.

It was proposed by PB, seconded by SB and AGREED that the transfer document be signed and witnessed, all in favour.

The transfer document was then duly signed by NJC and PB witnessed by RJ and BL respectively.

NJC asked Andrew Williams of LSC and John Prescott as representative of the anonymous donor whether this was acceptable to them and they confirmed that it was.

CV expressed her delight that the transfer was finally to take place.

**ACTION: RJ to deliver the signed transfer document to Earl & Crocker at Liskeard by hand.**

**ACTION: RJ to seek clarification of the legal position with regard to the future management of the Lockett playground.**

- iii. Grit Bin Filling: RJ has not had an opportunity to talk the Empetts, CV offered to pursue this request.

**ACTION: RJ to send locations of grit bins to CV.**

- iv. Lockett Car Park: RJ has identified a grant from Awards for All, which meets the necessary criteria. In order to complete the application an accurate costing budget is needed, a survey is therefore essential before completing the costing exercise for the application. This is likely to be a long-term project.

### 2.3 To note items actioned since last meeting:

- i. Lockett Noticeboard JD Carpentry has had a site visit. He proposes attaching the board to the fence and is confident it will be sturdy enough. There are two other tenders which have not yet been received, so a decision is deferred to the next meeting.
- ii. Lockett AED Unit & Power Supply: The unmetered supply agreement has been received from Western Power. Octopus Energy are the only provider to respond positively so the supplier account is currently being processed. The corrected invoice from SWASFT has been received and once payment has been received the AED unit will be delivered. A free training session is to be organised in due course.

### 3. Public Session: No Comments.

### 4. Correspondence received:\*

Richard Davies email re: Lockett Swings Committee involvement in future of Lockett Swings (see 2.2.ii above)

Mr. Davies has sought confirmation that the actions requested in the December meeting with regard to the involvement of the Lockett Swings Committee in the future management of the

Luckett Playground has taken place. RJ has examined the transfer document and has confirmed that no legal obligations are contained therein. LSC committee members have confirmed that the committee will disband once the transfer has taken place.

## 5. Planning matters\*

### 5.1 Planning Applications:

**PA20/00039 Mr. Alastair Martin, Burraton Farm with Horse Engine House, Stoke Climsland, PL17 8PY** Listed Building Consent for the installation of a timber access staircase to the north elevation of the traditional barn with horse engine house at Burraton Farm.

Discussion concluded that there is an obvious need for a staircase for safety reasons. It was proposed by DC, seconded by BL and RESOLVED to support this application, all in favour, one abstention.

**PA19/11173 Mr. J. Garwood, Blue Arch Barn Annex, Norton Barton, Stoke Climsland PL17 8QF** Change of use from annex holiday use to separate unrestricted dwelling use.

Peter Wonnacott was present and was invited by the chair to give background to this application. He stated that this building was granted permission as an annex at the time when NDCD didn't approve this type of conversion, this has now changed. A garage close to this property was approved as a dwelling in 2009. No changes to the building structure are proposed.

DC queried whether this application is being made for in order to sell the building and noted that a number of recent applications have had this result. The original restriction was to prevent too many residential properties. He noted that approval is likely to lead to many more similar applications in the future for similar properties.

CV queried whether extra parking would be needed. Mr. Wonnacott clarified that there is parking in front of the building for at least two cars and that the original permission was for two barns and one annex, this application is to clarify the use of the building. There is a condition for holiday use in the original permission from 2003, which is no longer a planning requirement.

CV commented that earlier planning permission was designed to allow farmers to diversify commercially.

It was proposed by CV, seconded by SB and RESOLVED to support this application, all in favour, one abstention.

(Mr. Wonnacott left)

**PA19/10446 Land West of Old Mill Farm Stoke Climsland Callington Cornwall PL17 8LB**

Works to trees covered by a Tree Preservation Order, namely remove split tree; reduce crown of clump of ash trees; pollard or remove clump of willows; pollard alder clumps at the side of the caravan and the rear of the shed and remove the overhanging branches of the trees along the road frontage.

CV reiterated that the nature of the TPO indicates all trees are protected, therefore the TPO would be breached. There has been quite a lot of development on the site.

PB questioned whether this is a retrospective application as local residents' report trees have already been felled.

DC queried whether the caravans on site are being lived in.

A member of the public was invited to comment from the floor, he stated that there has been trimming of trees but the caravan and shed have since appeared, he believes that the TPO should not be relaxed.

NJC commented that he has observed the site evolving and that this relaxation of the TPO needs to be more specific and the application should include a measured survey of affected trees.

It was proposed by DC, seconded by PB and RESOLVED not to support this application for lack of specific information and for the unacceptable disregard of the original TPO.

All in favour.

*(NOTE that this application has since been withdrawn)*

### **PA19/06480 Mrs. Verity Groom, Land Adjacent to Little Norton, Stoke Climsland, PL17 8QF**

Stationing of two shepherd's huts for holiday accommodation.

DC noted that no new infrastructure is required, shepherds huts are small and very low impact.

It was proposed by DC, seconded by BL and RESOLVED to support this application, all in favour.

#### *5.2 Enforcement: Refusals, Approvals & Appeals:*

- **PA19/03015/PREAPP – Roy Durand, 2 Longacre, Harrowbarrow, PL17 8NE**  
Dwelling on Land at Norton Farm Stoke Climsland, PL17 8QF **STATUS – Decided**
- **PA19/09812 Mrs S. Harvey, Spring Cottage, Tutwell, Callington PL17 8LU**  
Proposed alterations, refurbishments and conversion of outbuildings adjacent to a Grade II Listed Building to use as a Holiday Let. **STATUS – awaiting decision.**

#### *5.3 Other Planning: NONE*

### **6. Transport & Highway matters:**

The following street works notification has been received and circulated:

Location: Road From Junction North West of Allotment Gardens To Junction East of Wheal Martha, Lockett, Stoke Climsland, Callington

Timing: 10th to 14th February 2020 (24 hrs)

Contact: South West Water

### **7. Regular updates:**

#### *7.1 Report from Cllr Burden:*

- The Old Mill TPO breach has been going on for 2 or 3 years and the police have been down there a couple of times, a previous planning application was turned down before the sale. Enforcement has let us down he has contacted them several times
- Childrens Services have had an outstanding Ofsted inspection, going up all the grades from special measure in the last ten years.
- The refuse contract was approved last week and will result in a fortnightly black bag and weekly food waste collections, the original contract was too expensive. It will be fed out across Cornwall in stages, taking up to 18 months. Residents will receive a green wheelie bin, there are issues as to where to put them.

- Three weeks are left to look at the budget, at the last meeting there was not time to look at in depth, the council tax is already decided and is 1.99% plus 2% for adult care. Two thirds of people who need the same care as adult services do not get it. There is a problem with self-funders in getting clearance for carers to attend. The new Prime Minister has promised to sort this out.
- Staff at MIUs are having issues, with staff are often being moved between facilities.
- A Flu jab appeal has gone out for those who are entitled to it are not claiming.
- £1 million grant for homeless has reduced homeless on street by 50% but this has not been easy as they have no identity or bank account, which makes it impossible to prove identities when needed to get their benefits.
- The recent Climate Change meeting at Launceston and Childrens Service meeting addressed the issue of mental health in young people and school children as a result of the threat of Global Heating. Planet Repair is a better description rather than climate emergency.
- TVAONB has won a grant for soil testing to measure the carbon and nutrients in the soil to establish when carbon is captured and released. This project is driven by DEFRA.
- Saltash College is closing having become financially unviable, despite several grants from Cornwall Council, grants for special needs students have drastically reduced.

John Prescott asked about any hidden charge in council tax, NB says the police charge this has not been announced yet.

### 7.2 Duchy College:

The invitation to attend Duchy College for an update on current developments and visit to West Coombeshead Farm, 23<sup>rd</sup> January from 1:30pm to 3:30pm is still open. CV and BL are attending. DC is also attending on behalf of another group.

### 7.3 Parish Hall Project update:

(DC reported in the absence of MH and SR). Since the last meeting at the end of December there has been additional information, as the CIO has sent back the proposed changes to the plan. There is a Prince's Foundation meeting at the end of January regarding financing and business planning, to help with aspects of the application. The full application will be submitted soon.

### 7.4 Stoke Climsland Primary School:

NJC gave an update on meeting of 13<sup>th</sup> January. He noted that it was a very refreshing and positive visit. Communication to support the successful primary school is deemed worthwhile by both parties. There was discussion of the possibility of a pensioners' tea party at the school on a semi regular basis to combat loneliness and rural isolation. Also, the potential for putting a community compost bin on the grounds. The school has received a grant from woodland trust and are planting trees on site, these will be put on the map for Forest for Cornwall.

### 7.5 Community Facilities Group update:

The next meeting will be on 5<sup>th</sup> February.

### 7.6 Neighbourhood Development Plan:

An update has been received from Deri Parsons:

"The Neighbourhood Development Plan team are continuing to work with their consultant, Steve Besford-Foster, towards the production of a draft plan. This plan will be presented and discussed with the Parish Council at a date to be scheduled in February or March. It is suggested that a meeting other than a regular monthly Parish Council meeting is arranged for this".

**ACTION: RJ to confer with Deri and establish a suitable date for the NDP draft to be presented to councilors.**

#### *7.7 Community Network Panels:*

JF, MH & RJ attended that meeting on the 16<sup>th</sup> January (RJ had to leave early)

MH report in absentia by email:

"Electric Vehicle Charging Points: options will be investigated further with reference to a £3million pot for up to x100 charging points from Cornwall Council.

CNP Highways Budget Tranche 2 included:

- CAR15 Mobile Speed Signs (shared) approved @ £17k
- CAR17 Pedestrian Points & Speed Limit changes to St Annes Chapel approved @ £50k
- Proposal for traffic calming in Downgate: advice is needed for signage & positioning at problem areas, as a long narrow road."

**ACTION: RJ to contact Paul Allen and arrange a site visit at Downgate.**

In addition, JF noted that there was a lively discussion about the St. Anne's Chapel ribbon development as no pedestrian considerations had been made. (NB pointed out the Problem of historic approvals). Dorothy Kirk discussed the issues associated with Gunnislake Bridge and the problem of split management issues between Devon County Council and Cornwall Council.

NB mentioned the issue of rapid charge Electric Vehicle Points, only Callington has one.

JF mentioned Launceston Climate Change Group and SCCCAG and questioned the lack of activity in Caradon district compared to Launceston CNP

#### *7.8 Stoke Climsland Climate Change Action Group:*

JF was absent for the letter of complaint discussion at last meeting, a management meeting took place on Monday 13<sup>th</sup> January at Deerpark Farm. The meeting was lively in places but a general consensus was reached, including a standard agenda format and terms of reference, which will be discussed at the SCCCAG meeting on 21<sup>st</sup> January. A new year reboot is anticipated. The unpopular presentation at the third meeting was discussed and troubleshooting took place. In conjunction with Launceston and Caradon districts, North Hill Parish Council are holding a weekend event information fair February 15<sup>th</sup> and 16<sup>th</sup>, between 10-4 each day, attendance is encouraged.

*7.9 Launceston CNP Climate Change Group:* JF was to report but had nothing to add to previous comments by NB.

## **8. Parish Council finances:**

### *8.1 To approve monthly payment schedule:*

John Prescott queried the high charge for Wi-Fi, RJ clarified that this was because of a contract arrangement between the Parish Hall Committee and BT and the Parish Council had agreed to cover the costs as it was a requirement for the digital planning initiative. The situation will change once the Parish Hall refurbishment takes place. In future, the Wi-Fi will be free to use to anyone

who attends the Parish Hall and a small charge will be added to the rental fees to cover the costs over the year.

Richard Davies suggested getting a contract for all the facilities in Stoke Climsland to share, NJC will take this idea to the CFG.

It was proposed by DC, seconded by PB and AGREED to approve the payment schedule, all in favour

#### 8.2 Quarterly Financial Review:

The Cashbook, Cashflow, Actual vs. Budget and Bank Reconciliation documents were displayed on screen, having been pre-circulated to councillors.

It was proposed by DC, seconded by PB and AGREED to approve the Quarterly Financial Review.

#### 8.3 To review Grant Application from Lockett Memorial Gardens:

The application documents were displayed on screen, having been pre-circulated to councillors.

It was proposed by DC, seconded by PB and AGREED to donate £85 to the Lockett Memorial Gardens towards upkeep and maintenance costs, all in favour.

**ACTION: RJ to add this item to the payment schedule for February 2020.**

#### 8.4 To review Grant Application from The Old School for improved recycling facilities:

The application documents were displayed on screen, having been pre-circulated to councillors.

DC commented that this project does not appear to include any funds raised directly by the Old School, but only existing grants from other bodies.

It was proposed by PB, seconded by SB and AGREED to donate £320 to the Old School Community Project for the purposes of development existing recycling facilities, all in favour.

**ACTION: RJ to add this item to the payment schedule for February 2020.**

#### 8.4 To review tenders for repairs to play equipment at Downgate:

PB declared an interest and recused himself.

NJC noted that Schoolscapes is trading again having been taken over by another firm.

The tender documents were displayed on screen, having been pre-circulated to councillors.

It was proposed by DC, seconded by JF and RESOLVED to accept the tender from Rural Services, all in favour

**ACTION: RJ to contact Rural Services and ask them to proceed.**

#### 8.5 To review tenders for Lockett Noticeboard:

(See Items actioned above)

A quote has been received from JD Carpentry who have made a site visit. RJ is waiting for quotes from Michael Pollard and Andy Partridge. Review of all tenders is deferred until the next meeting.

**ACTION: RJ to contact Michael Pollard and Andy Partridge again.**

### 9. Parish Council Governance:

#### 9.1 Website Rebuild:

DC is yet to share the wish list consultation with the volunteer website builder.

**ACTION: RJ to resend the wish list to DC and arrange a meeting for a Monday and Friday night at 6pm with DC, Kim Cazaly SC, DP and volunteer web designer.**

#### 10. Items for next Parish Council meeting agenda:

- Dog Fouling and Fly tipping (CV)
- Tree warden meeting (CV)
- December minutes
- Noticeboard tenders
- Funding assistance for SCCCAG

DC gave his apologies in advance.

#### 11. Date and time of next meeting 17<sup>th</sup> February 2020

NJC Closed the meeting at 21:22pm

Stoke Climsland Parish Council				
Payment Schedule Current Account				
DATE	20th January 2020			
PAYEE	Invoice Date	Invoice #	Description	Amount
R. Jackaman - Parish Clerk	n/a	n/a	Salary and Reimbursements	£496.91
Angela Greenhough Accountant	03.01.2020	2762	Payroll administration	£10.85
SWASFT	18.11.2019	676	AED Unit and Cabinet	£2,160.00
Venterdon Methodist Church	n/a	n/a	Donation for upkeep of churchyard	£85.00
Stoke Climsland WI	n/a	n/a	Donation for Senior Citizens Christmas Lunch	£100.00
Parish Hall Committee	31.12.2019	43	Hire of Hall for 2019	£137.50
Parish Hall Committee	31.12.2019	44	Wifi Charges for 2019	£560.16
Parish Hall Committee	31.12.2019	45	Hire of Hall for SCCCAG	£34.00
NEST Pensions	17.01.2020	n/a	Employer's Contribution @ 5%	£36.05
<b>TOTAL</b>				<b>£3,620.47</b>

