

Stoke Climsland Parish Council Meeting
Monday 19th October 2020 at 7:30pm Via Zoom™ - Minutes

PRESENT: Sarah Ross - Chair (SR), Nigel Cooper – Vice Chair (NJC), Phil Barriball (PB) (left the meeting at 21:15), Shirley Bruna (SB), Jerry Forbes (JF)(signal dropped out at c.21:20), Stuart Cazaly (SC), Bonnie Lightfoot (BL), David Crawley (DC); Martin Howlett (MH), Caroline Vulliamy (CV).

IN ATTENDANCE: Ren Jackaman – Parish Clerk (RJ), Cllr Neil Burden (NB), two members of the public.

1. Councillor matters

1.1 To receive apologies for absences:

- Apologies received from Shirley Bruna (SB).

1.2 To receive declarations of pecuniary interests:

- CV declared for Lockett Swings Committee.

1.3 To receive declarations of non-registrable interests: None.

1.4 To approve written requests for dispensations: None.

2. Previous Parish Council meeting (21st September 2020 and 24th August 2020)

2.1 To approve the minutes of Extraordinary Meeting of 24th August 2020

Amendment requested by CV to name 'Old School Community Resource Centre'.

It was proposed by BL, seconded by NJC and RESOLVED to approve the minutes following this amendment, as a true record of the Extraordinary meeting of the 24th August 2020, two abstained as absent at the meeting in question, remainder in favour.

2.2 To approve the minutes of 21st September 2020

It was proposed by DC, seconded by BL and RESOLVED to approve the minutes as a true record of the ordinary meeting of the 21st September 2020, three abstained as absent at the meeting in question, remainder in favour.

2.3 Matters Arising:

- *Downhouse Churchyard – update:*

SR has spoken to James Coumbe, who has approached Ken Coumbe and confirmed that help would be appreciated later in the winter, December or January. A chainsaw will be required. Phil Brown to be approached to request help from the Duchy College students. DC and JF volunteered to help with the chainsaw work.

ACTION: RJ to prepare a risk assessment for working party.

2.4 Items Actioned since last meeting:

- Tristan Moon has completed end of season mowing.
- Neil Holding has completed Footpath Maintenance for the season, a reimbursement request has been sent to Cornwall Council for the Local Maintenance Partnership.

ACTION: RJ to visit Green Lane to check cutting.

3. Questions from the public:

- **Geoff Giles:** asked why SCCCAG does not appear on the agenda or Climate Change generally.

JF (Chair of SCCCAG) responded that communications have been disrupted due to technological issues for the secretary. Work has continued in the background and this will be communicated in the coming months. No meeting has been possible due to the same issue. There has been an apparent lack of activity in this area, which has rightly been commented on but there is also a desire not to duplicate effort and in the last several months the pandemic has taken precedence for most members. A meeting will be possible in the coming months.

CV requested that an item be put in the newsletter, deadline for the next issue is the 25th October.

Mr. Giles reiterated that community engagement is vital and that the current structure is not working. He suggests that this initiative be relaunched by the Parish Council at this meeting.

- **Richard Davies:** commented on SCCCAG that the constitution is currently being ignored, the Steering Group acts as the decision-making arm of the group and is supposed to meeting once a month. The Steering Group has not met. Communication has broken down within the Steering Group.

This is not an issue with technology. A unilateral decision not to hold Steering Group meetings was taken by the secretary and chair. Several working groups have been doing work with no facility for reporting back. Funding deadlines have been missed for grants.

MH commented that any technical problems have not been the issue because communications have been received at other times during the last several months.

ACTION: SR requested that RJ set up a Zoom meeting for the Steering Group, using the Parish Council licence. Mr. Davies to send an email with the identities of the Steering Group members.

(One member of the public left)

4. Correspondence received:

- None received.
- SR has sent a note of thanks to Ben McGuinness for trimming the path through the sports field.

5. Planning matters

5.1 Planning Applications:

- **PA20/07614 - Mr And Mrs Ivor Patterson, Welland, Lower Downgate, PL17 8LA**

Construction of a double garage in the front garden.

Consultation Expiry Date: 22nd October 2020.

Planning Officer: Shauna Vandermeulen

This appears to be a fairly built up area and the proposed garage is in keeping with its surroundings, it cannot be seen from the road and is screened by a road hedge.

It was proposed by SC, seconded by MH and RESOLVED to support this application, all in favour.

- **PA20/08655 – Mr & Mrs Glasborow, Sunnyside, Lockett, PL17 8NJ**

Works to trees in a conservation area, namely T1 Lawson To remove - too tall, danger of damage to housing. T2 Cedar to remove - too close to house. T3 Silver Birch (5) to remove - overhanging garage and house. T4 Ash to remove due to Ash Die back.
Consultation Expiry Date: 18th November 2020
Planning Officer: Josep Sandercock

It was noted that Ash Dieback is becoming a greater problem. No issues were found with this application.

It was proposed by NJC, seconded by PB and RESOLVED to support this application, all in favour.

- **PA20/08594 – Mr & Mrs Hammond, Updown Cottage, Lower Downgate, PL17 8LA**

Proposed Studio and home gym.
Consultation Expiry Date: 18th November 2020
Planning Officer: Sarah Stevens

This is a commercially built cabin and is screened on all sides. It will be sited on a waste area of the garden. No issues were raised.

It was proposed by PB, seconded by CV and RESOLVED to support this application, all in favour.

5.2 Enforcement: Refusals, Approvals & Appeals:

AWAITING DECISION:

- **PA20/05772 Stoke Climsland Village Hall PL17 8NY**
Listed building consent for refurbishment and extension of the Grade II listed Stoke Climsland Parish Hall. **Status – Awaiting Decision**
- **PA20/05773 Stoke Climsland Village Hall PL17 8NY**
Refurbishment and extension of the Grade II listed Stoke Climsland Parish Hall.
Status – Awaiting Decision
- **PA20/05663 Mr & Mrs Ian and Edwina Fuller, Barn North West Of Winsor Court Kelly Bray PL17 8HE**
Change of use and conversion of existing outbuilding to a residential dwelling.
Status – Awaiting Decision
- **PA20/02507 S&R Martin & Davey, Land South of Higher Pempwell, Stoke Climsland, PL17 8LN**
Construction of one dwelling house. **Status – Awaiting Decision**

APPROVED:

- **PA20/06545 - P,S, and J Bruna, South Alston Stoke Climsland, PL17 8LX**
Further extension to existing dairy unit building
Status – Approved
- **PA20/06543 - P,S, and J Bruna, South Alston Stoke Climsland, PL17 8LX**
Extension to existing dairy unit building.

Status – Approved

- **PA20/03734 Mr. Richard Brendon, Land at Bealsmill, Callington, PL17 8LR**
Erection of a new agricultural building to house livestock over winter and store hay, straw and other fodder in a safe, weatherproof environment all year round.
Status – Approved.
- **PA20/05314 Dr And Mrs L. Couldrick 2 Burraton Cottages Stoke Climsland PL17 8PY**
Proposed demolition of existing detached garage building, construction of a two-storey extension on the south gable end of the existing house, single storey lean-to extension and entrance porch on the west elevation of the house. Part of the proposed extension will serve as ancillary accommodation (annexe) to the main dwelling. **Status – Approved with conditions.**
- **PA20/05747 Mr and Mrs R and B Bennett, Land South of Lower Norton Farm Stoke Climsland PL17 8QF**
Demolition of existing agricultural buildings, erection of a new dwelling, change of use of land to residential and erection of agricultural storage building and associated works. **Status – Approved with conditions.**
- **PA20/03824 Mrs. S. Parker, land east of Brierfels, Downgate, PL17 8JU**
Change of use of land and construction of two domestic garages with associated works.
Status – Approved with conditions
- **PA20/07181 Mr. R. Mackenzie, Hingston Farm Stoke Climsland, PL17 8HW**
Demolition of the existing single-storey extensions. Erection of single extension and replacement porch and two-storey extension. (Resubmission or previously withdrawn application).
Status – Approved

5.3 Other Planning Matters:

- Planning White Paper response.
NB gave an account of the full council meeting in which Cornwall Council discussed the formal objection to the White Paper, of concern is:

The undermining of NDPs

The proliferation of housing

The reduction of affordable housing.

The withdrawal of requirement for local notification on planning applications.

The LGA has come out unanimously in all parties against the White Paper.

CALC also issued an urgent request that Parish and Town Councils should support Cornwall Council by contacting the local MP.

ACTION: SR and NJC to compile missive to Scott Mann MP.

6. Highway & Transport:

6.1 CNA Highways Scheme update:

Downgate and Lockett have both been confirmed as sites for a temporary speed warning sign (once it has been purchased).

PB raised that the junction at Taylor's Shop going towards Bray Shop has two bollards knocked over.

ACTION: RJ to notify H&EE about this and ask them if anything can be done to make the junction safer.

7. Council Property & Assets:

7.1 Asset Checks:

The snag list was circulated in pre-reading. Updates were recorded. SR gave thanks to SC for mending the swings on the Village Green.

Other works on the Village Green require a carpenter to be employed. The Memorial benches near the memorial stone were not commissioned by the Parish Council but responsibility was allegedly taken by the Parish Council to maintain them. They are now in need of repair.

ACTION: RJ to produce a comprehensive snag list for actioning and report at subsequent meetings.

ACTION: The Pirate Ship is still under warranty, NJC will approach Schoolscapes to come and review.

ACTION: RJ to begin tendering for a carpenter to repair benches and sundry woodwork on the Village Green. SC will escort (socially distanced) any who come to view the job in situ.

7.2 Hedgerow trimming:

G Penney has been contacted by RJ and will trim the Lockett Car Park hedge on the 26th October, notice has been given via the LVA and a poster will also be displayed.

7.3 Rowden Field Maintenance:

SR has spoken to Ricky Doidge who is not interested in harvesting fodder from the field.

ACTION: RJ to ask Michelle May if fencing and grazing is permissible. In the meantime RJ to approach Ricky Doidge for the second trimming as per request in April.

7.4 Bray Shop Notice Board

RJ has been in touch with clerks from South Hill and Linkinhorne Parish Councils. We need to establish:

- a) an idea of what is required/desired
- b) a budgetary limit for a three-way split
- c) an idea of likely assistance from Ward Member or other funding
- d) any suggestions for how to organise tendering, including any likely businesses or craftsmen.

ACTION: RJ to put forward suggestions to the two other clerks.

7.5 Memorial Benches on Village Green (see 7.1 above)

8. Project Updates:

8.1 Registration of Rowden Field, Duck Pond, War Memorial:

Michelle May has been in touch to say she will be providing some advice shortly.

8.2 *New Website*: The new website is ready to launch, Rob Flavin is currently working on it.

ACTION: RJ to write a piece to update newsletter.

8.3 *Lockett Swings Conveyance*:

RJ emailed Anthony Earl of Liskeard Branch of Earl & Crocker on 5th October and phoned on 12th October> Mr. Earl confirms that the last actions to complete are now in the hands of Lockett Swings Committee who will be meeting soon to sign off on the conveyance.

8.4 *Other Suggestions*: NONE

9. Local Organisations & Stakeholders updates

9.1 Councillor Burden:

- Cornwall Wildlife roll bracken in summer, as it helps to undermine it more than cutting.
- Speedwatch is up and running again, they can be invited to come to the parish.
- The waste centre in Launceston has been extended, will deal with food waste under new contract next year.
- NPPF review attempts to strengthen NDPs.
- Launceston Leisure Centre is not open and is having maintenance whilst closed, charges have increased.
- CNP Launceston meets on the 10th December and a representative from Public Health will attend.
- Launceston Library is open part time, requests for it to open more regularly have been received.
- 'The Cornwall We Want' survey to be reviewed at Scrutiny Committee on the 20th October 2020.
- It is estimated that there will be 10 million people in need of Mental Health support following the pandemic.
- Planning applications are coming in volume and planning officers and enforcement are making site visits.
- MH asked how the changes in Planning will influence NDPs and Cornwall Council has asked for 200 voluntary redundancies, 600 have applied, will there be any knock-on effect locally?
NB confirmed that CC are only going to replace keyworkers in Social Care.
- Rural Exception Sites are becoming a bypass to NDPs and permit unsuitable planning applications.
- NB encouraged the Parish Council to be firm when insisting on non-support of unsuitable planning proposals.
- CV asked about the application granted within the AONB (Rame Head) which is going to judicial review, are the AONB likely to win? Are AONBs to become vulnerable to inappropriate planning?
NB noted that this has caused a lot of controversy within Cornwall Council and the local area, this concern should be included in the missive to Scott Mann MP.

(NB and JF left)

9.2 S.C.A.R.P.E.R.

- Geoff Giles was invited to give an update.

“Our work has progressed with filling in our template from the CC (some more needs adding still) but a current copy has been sent to Joe Bischler (our CC contact in emergency planning) for a review of our progress and any further guidance. We hope to have feedback in the next week. At this time we are planning to have a group meeting (on October 29) to include Joe as he has expressed interest in meeting us. Ideally this will be a face to face subject to covid-19 restrictions applying at the time.

We now have a good list of key holders for potential places of evacuation or command centres:

Parish Hall (partial kitchen)

Old School (full kitchen)

Scout ‘hut’ and sports field changing rooms (both have kitchens)

Duchy College (sports hall, kitchen service available on request)

Primary School (Kitchen)

Luckett Social Club (no kitchen)

Our focus will be on the top 3 in that order subject to the nature of the incident and required resources

Our next steps will be to develop written plans to be put in place for a focussed range of ‘incidents’ i.e.

Wind damage (fallen trees, loss of power)

Rain damage (flooding, run-off etc)

Severe winter weather impact and damage

Others may be added later, i.e. gas leaks”

9.3 Caradon CNP

RJ attended meeting on 14th October in which there were updates about crime figures (r, Covid 19 rates of infection and death (both remain low) and the Highways projects.

Dorothy Kirk and Andrew Long notified those present that they seek a ‘Cross Tamar Summit’ after the elections in May 2021, to address the issue of creating an alternative crossing of the Tamar River, to alleviate pressure on the medieval bridges in times of A30 & A38 restrictions.

RJ also asked that Community Resilience Plans be put on the agenda, giving a profile of the work which S.C.A.R.P.E.R. has been doing and inviting cooperation with neighbouring parishes. South Hill have expressed an interest.

ACTION: RJ to put Geoff Giles in touch with David Skelton.

9.4 Other Groups

CV reported that there will be a second apple pressing at the Old School on 25th October (social distancing will be on place).

ACTION: RJ request:

- **Meeting with Jamie Crisp at Duchy College**
- **Meeting with Ben Towe at Primary School**

(One member of the public and PB left)

10. Parish Council finances

10.1 To approve monthly payment schedule for October 2020

It was proposed by NJC, seconded by DC and RESOLVED to approve the payment schedule for October 2020.

10.2 Quarterly Financial Review

This item was deferred to November meeting due to failure by Lloyds Bank to send the mid October statement. RJ has requested a replacement copy.

10.3 Stoke Climsland Churchyard Grant application

The application documents were reviewed in pre-reading.

BL raised that the Churchyard proposal was discussed in March 2020 PB Proposed and MH Seconded as in the March minutes page 550. RJ questioned whether these were minutes from March 2020 or March 2019 as this method of page numbering had been abandoned.

ACTION: RJ to research into previous applications from the PCC to see if one was received in ye 2020, to clarify at November meeting.

It was proposed by CV, seconded by MH and RESOLVED to grant £750 to Stoke Climsland PCC for churchyard maintenance, all in favour.

10.4 Online Banking progress update:

Note that the cheque for Lockett Memorial Gardens made in Feb 2020 has not been banked and C Penney asks that a BACS transfer be made instead. RJ appears to have access to online banking now and will attempt to organise a BACS transfer for authorisation.

10.5 Printer Options

Options for printer purchase and contracts have been research by DC who gave a run down of his findings (also circulated in pre-reading).

Best option identified is to purchase a Hewlett Packard Inkjet for £230 + VAT to purchase plus £284 for toner + VAT (each toner will last c.4 years). SC checked on-line and stated that the Prime offer appeared to be over and the price had gone to £295 (still a reduction from RRP).

It was proposed by SC, seconded by NH, and RESOLVED to approve this expenditure, so DC was given the authority to order at whichever price was current.

ACTION: DC to source and purchase the printer and be reimbursed from Parish Council funds.

10.6 Remembrance Wreath

Dominic Nelson is planning a socially distanced service of remembrance and wreath laying. NJC will attend.

ACTION: RJ will order a wreath and councillors to pay by donation.

11. Items for next Parish Council meeting agenda:

- Tendering for work at Village Green

- Asset Snag List (actioning)
- Bray Shop Notice Board
- Rowden Field Maintenance
- Quarterly Review
- SCCCAG
- White Paper outcome

12. Date and time of next meeting: Monday 16th November 2020

Meeting Closed at 22:31

Stoke Climsland Parish Council				
Payment Schedule Current Account				
DATE	October 2020			
PAYEE	Invoice Date	Invoice #	Description	Amount
R. Jackaman - Parish Clerk	n/a	n/a	Salary and Reimbursements	£449.92
AG Accountancy Ltd	05.10.2020	3030	Payroll administration	£11.20
Neil Holding	08.10.2020	1700	Footpath Maintenance	£648.00
NEST Pensions	19.10.2020	n/a	Employer's Contribution @ 5%	£31.94
TOTAL				£1,141.06