

**Minutes of STOKE CLIMSLAND PARISH COUNCIL**

HELD ON MONDAY 20<sup>th</sup> June 2011 COMMENCING AT 7.30 PM IN PARISH HALL

**PRESENT:** D PARSONS (CHAIRMAN), P BARRIBALL, S CAZALY, M COX, C DAVEY, S TUDOR, S WEST, J WILMUT, C VULLIAMY,

**IN ATTENDANCE:** L POWER – CLERK TO THE COUNCIL:  
3 MEMBERS OF PUBLIC  
N BURDEN (COUNTY COUNCILLOR)

**SC 06/11/1** Apologies: M JOLL

**SC 06/11/2** Declaration of Interest:

**PERSONAL:** C Vulliamy: SC06/11/5c; S Tudor: SCX06/11/7d; S Cazaly: Planning PA11/03267

**FINANCIAL:** None

**SC 06/11/3 Public Session:** None

**SC 06/11/4 Minutes of meeting:**

It was proposed by J Wilmut and seconded by S Tudor that the minutes of the May meeting were accepted. This was agreed and the minutes were signed.

**SC 06/11/5 Matters Arising:**

a. Managing paperwork

There is concern about the number of emails being received by councillors. The problem is that important items may be missed and not get onto the agenda for discussion. The chairman noted that there were 57 e-mail items relating to this meeting. He had contacted other parish councils about how they dealt with this problem. There seems to be three ways that this is addressed.

- i) Each councillor has a portfolio and specific items are sent to them to review
- ii) The Clerk and Chair review everything and decides what should go out
- iii) Everyone gets everything and there is a special meeting to decide what goes on the agenda.

There followed discussion about these methods. It was pointed out that there should be 2 councillors for each portfolio to ensure that nothing is missed and there is no bias towards specific topics. In addition, many of the topics cannot be limited to one portfolio. If everyone got everything the workload is high, and likely to get higher. It was suggested that the clerk wrote a synopsis on each e-mail but this would be impossible on 20 hours a month. It was decided that for one month, the clerk would filter the e-mails and annotate it to indicate status (for information, discussion, decision, or urgent response). This would be passed to the Chairman who would then make a decision about who it goes to. The system would be reviewed again.

b. Standing Orders

We need to have Standing Orders which reflect how we run the meeting and the current Standing Orders are out of date. As a public document this has to be correct. It was proposed by S West, and seconded by J Wilmut, that a small working party is set up to go through the existing Standing Orders and model standing orders and revise ours as necessary. This was passed unanimously. The working party will consist of S West, S Tudor, S Cazaly and M Cox. They will bring this to the September Meeting.

c. Lockett Speeding

S West reported that she had received an e-mail from Highways about the speed restrictions in Lockett. The speed restriction for Lockett has been approved and the scheme for Lockett is programmed to go out to consultation late July/early August this year. Consultation is usually for three weeks and site notices will be erected in the village as well as formal consultations with the Parish Council, emergency services etc. Hopefully there will be no objections and the scheme can progress through detailed design and construction as soon as possible"

d. Cleaning the stonework on the War Memorial

D Parsons has spoken to the principal of the Duchy College, who has agreed to the students clearing the weeds around the War Memorial twice a year. The War memorial cannot be cleaned with a pressure wash or bleach as this may damage the lettering. C Davey agreed to look at the work and see if he could do it.

e. Litter Project

There is a growing litter problem across the parish. Neighbouring parishes have set up community litter projects, working with the County Council, which have helped. They clear between 20 and 30 bags a year. The County Council provides training and insurance. There are several groups in the parish who may like to be involved and D Parsons is happy to take this forward. It was proposed by D Parsons, and seconded by S Cazaly, that this parish council supports the formation of a litter clearing project in the parish. This was agreed unanimously. Councillor Neil Burden was asked for his input. He stated that it would be necessary to do a risk assessment and have the appropriate insurance. There is information on the web site. He pointed out that the project in Lezant had almost eliminated the problem of litter, but laybys are a problem.

f. Notices on Play Equipment

M Cox has looked at the age limits for the play equipment. The Pendulum swing is guaranteed for ages 8 to 12 years, the Witches Hat for 6 to 12 years and the Swings for 8 to 14 years. There was much discussion about this as it is difficult to police. It was proposed by D Parsons, and seconded by S Tudor, that we should have a sign giving the age limit as 12 years old. The clerk will get three quotes for suitable noticeboards to bring to the next meeting. S Tudor will speak to the principal of Duchy College about their induction programme. It was suggested that the parish council prepares a leaflet to go into the induction pack to reinforce the fact that the play equipment is for under 12s.

g. Q E Playing Fields Challenge 2012; ownership of Village Green

The Village Green is owned by the Parish council. The Clerk is to check the deeds. We need to ensure that it is never built on. The Clerk is to check about registration with the Q E II Fields challenge.

**SC 06/11/6 Planning:**

**Cornwall Council list of Application;**

**PA11/03188 John Clements, Little Goosewell, Stoke Climsland, Callington: Replace existing garage and summerhouse with new block built structure.** This application has been superseded, the new application only involves replacing the garage and the summerhouse will be restored. It was proposed by C Davey, and seconded by M Cox, that this application is supported. This was agreed unanimously.

**PA11/02802: Mr David Crawley, Mugford Cottage, Stoke Climsland, Callington, Cornwall. Conversion of barn for use as holiday cottage.** It was proposed by P Barriball and seconded by S Cazaly, that this application is

supported with the proviso that there is a 106 to restrict the barn to a holiday let and any sale should be linked to the main dwelling. In addition the flue should be clad in stone. The vote was 8 in favour with 1 abstention.

**PA11/03737: Mr and Mrs Pester: Westlands, Higher Downgate, Callington, Cornwall. Ground Floor extension.** It was proposed by P Barriball and seconded by J Wilmut that this application is supported. This was agreed unanimously.

**PA11/04212: Mr Andrew Brenton, Parkwood, Higher Downgate, Callington, Cornwall. Proposed development for detached dwelling with garage.** It was proposed by P Barriball and seconded by C Davey that this application is supported, subject to the Parish council having some say in the section 106 imposed on the dwellings. This should include the dwellings offered for rent to parishioners at an affordable rent. If they are subsequently sold they should be sold at two thirds of the open market price. The parish council would like the Highways Department to take into account the number of properties which have been developed in the area and look again at the access onto Downgate Hill as there is concern about the volume of traffic at this junction. This was agreed unanimously.

**PA11/04158: Mr Richard Glanvill, Bridge Farmhouse, Stoke Climsland, Callington: Application for listed building consent for internal repairs and alterations.** It was proposed by P Barriball and seconded by S West that this application is supported. This was agreed by a vote of 8:1.

**PA11/03788: Mr David Bricknell and Dr Sari Suortamo, Pellow Lodge, Lucket, Callington, Cornwall: Alterations and extension to existing two storey barn/garage adjoining existing house and reinstatement of rear lean-to conservatory (on existing base walls).** Mr Bricknell was invited to speak. He stated that the building had originally been the stables for the Miner's Barracks and then the property of the Post office. It had been bought by the developer. The Barn is run down and he wanted to restore it on its original footprint. He had taken advice from Sarah Cawse and David Tapsell. It was proposed by P Barriball and seconded by M Cox that this application is supported. This was agreed by 8 votes, C Vulliamy not voting having declared an interest.

**PA11/04146: Mr Steven Edwards, 1 The Village, Stoke Climsland, Callington Cornwall: Application for listed building consent for the re-roofing of main aspect peaks of property.**

**PA11/03267: Ms Gaynor Jenkins, 2 The Village, Stoke Climsland, Callington, Cornwall: Application for Listed Building Consent for replacement and repositioning of slates, carrying out breathable membrane work, insert insulation between rafters which may result in roof height being raised by 2".** The applications 04146 and 003267 are considered together as they constitute a terrace. It was proposed by J Wilmut and seconded by C Davey that the applications are supported as long as the work is carried out at the same time. This was agreed unanimously.

**Refusals, Approvals and Appeals: None**

#### **SC 06/11/7 Items for Report and Discussion**

- Councillor Burden was asked to speak. He stated that the County Council had kept within budget. There are still some redundancies and staff are still being moved around. Social Services and Children's Departments are the only departments to have an increase in staff. Most of the changes will not affect this division but lack of equal division of services in other areas is causing a problem.

There has been a political problem over the use of Pay cards, which are used instead of cheques. There have been 509 cards issued to various departments but a close eye is being kept on expenditure. The most controversial payments arise from schools using the pay cards on school trips.

The incinerator has been approved.

There was a potential problem with Ducklings when it was mooted that Venterdon Chapel would be closed. Ducklings pay rent which has helped towards the chapel remaining open.

The planning application for the Duchy College Dairy is to go to committee. The environment Agency has approved the scheme and Highways are intending to put in a slip road to ease prevent problems at the junction of the A388.

The rave at Pempwell was dealt with by the police. The wrong field had been indicated on the internet.

There is a strong possibility that the Kit Hill Summit Festival may change venue next year

a. Parish and Neighbourhood Plan:

J Wilmut proposed, seconded by C Vulliamy that a working party should look at the Parish Plan to identify and investigate any changes that need to be made. This was discussed. In the light of the Localism Bill it is likely that information will also have to be gathered about Neighbourhood planning and maybe some training will be needed. M Cox pointed out that the Parish plan had included several people who were not on the Parish Council. J Wilmut suggested that we need to look at what needs to be done before including other people. The proposal was to look at what needed to be done rather than revising the plan. This was agreed. J Wilmut, P Barriball, C Vulliamy, M Cox and D Parsons will form the working party which will be convened by J Wilmut. They will report back at the October meeting.

b. Affordable Housing at Bray Shop – verbal report of Public Meeting held on 7th June 2011. The minutes of the meeting had been passed round all the Parish Councillors. They will be posted on the web site. At present the situation remains unchanged. If other Parishes are included in the affordable housing scheme, parishioners from this parish may not be allocated houses.

c. Format of future agendas

The chairman suggested that we change the format of agendas for future Parish Council meetings. In future they should include information indicating the areas of discussion or decision.

d. Conservation of Coppice in Stoke Village

A householder in Kyl Cober has taken down two trees without planning permission. He states that his solicitor said that there was not a problem. It is understood that this is a protected Coppice which should be coppiced every 5 years. The intention is to prevent the hedge from falling. However, it has never been coppiced and the County Council has accepted that the trees have been removed but state no poison should be put on their roots.

e. Problems with Footpaths

A letter has been received complaining about the state of some footpaths. It was agreed that councillors will walk the paths to look at the problems. They will report back to the clerk.

### **SC 06/11/8 Highways and Maintenance**

- There is a hole outside the Post Office at the junction with Stumbles. It is causing damage to the curb stone.
- There is a large pothole outside the Milking parlours at Duchy College along West Combshead Road.

### **SC 06/11/9 Correspondence**

- Duchy College Food Festival
- Tanya's Courage Trust
- Cruse in Cornwall AGM
- Kit Hill Festival Complaint: It is understood the organisers are looking to move to another venue. However, the clerk was asked to write to the Entertainment Committee to ask that in future we are notified of events such as this in the parish.

#### **SC 06/11/10 Finance**

**Payments:** It was proposed by S Cazaly and seconded by P Barriball that the payments should be approved. A total of £1241.28 was agreed for the clerk's wages and the Council Insurance.

**Receipts:** Interest £0.02

#### **SC 06/11/11 Items for Agenda**

1. Code of conduct
2. Broken Swing

#### **SC 06/11/12 Date and Time of Next Meeting**

The next meeting will be held on 17<sup>th</sup> July 2011 at 7.30pm in the Village Hall.

The meeting was closed at 21.40pm

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