

STOKE CLIMSLAND PARISH COUNCIL

**Minutes of meeting of the Council
held on Monday 21st March 2005 at 7.30pm in the Parish Hall**

PRESENT: Mr M Cox (Chairman), Councillors B Cox, C Vulliamy, B Empett, C Edmunds, P Barriball, B Bennett, J Edwards, R Memmott, M Penney

IN ATTENDANCE: Vicky Tattersall – Clerk to the Council

SC 5/3/1 Apologies for absence

All councillors were present at the meeting and therefore no apologies were received.

SC 5/3/2 Declarations of interest

Cllr Barriball declared an interest in planning ref no 2005/00558.

SC 5/3/3 Public Session

No members of the public were present at the meeting.

SC 5/3/4 Minutes of the previous meeting held on Monday 21 February 2005

Subject to the following amendments the minutes were signed by the Chairman as a true record of the meeting:-

1. Councillor Barriball and Cllr Bennett had given their apologies for this meeting
2. **SC 5/2/6 (b) 2005/00150 – Camelot Kennels** – specific comments made by the parish councillors need to be inserted –
 - this development could provide employment opportunities
 - the car park will be situated inside the curtilage of the property rather than the existing lay-by outside the property being used for this purpose
 - the applicants may be willing to remove a piece of the existing hedge in order to gain a wider access to the road leading to Golberdon.

SC 5/3/5 Matters Arising

(a) **Return of Scanner** – the scanner was purchased by the Parish Council Millenium Project account and is currently being held in the archive room at the Old School.

(b) **Land at Taylor Shop** – the letter received from CCC Highways was noted. It was further noted that the site has been tidied up. The untidy state of the field at Bray Shop was discussed. It was agreed the clerk would look up the history of the site (Harris brothers) and this item would be added to the agenda for the April meeting.

(c) **Footpath Maintenance** – Cllr M Cox is still awaiting a response from the footpath officer. It was noted that his name is Brian Lightfoot and not Phillip as stated in the previous minutes. It was agreed to add this item to the agenda for April.

(d) **Clearance on Stoke Hill, Stoke Road and Road to Hampt** – the letters received from Duchy College regarding Stoke Hill were noted –namely that it is not the responsibility of the College to carry out this work. It was agreed the clerk would write back to the Farm Manager, R J Griffiths, to advise that in actual fact it is the responsibility of the College. It was agreed to add this item to the agenda for April.

Palladium Bridge – Duchy College has advised that a structural engineers report needs to be carried out on the bridge before any work to remove the trees is carried out. They will advise the parish council once this has been done.

Road to Hampt – it was noted that this area has been cleaned up.

The wall at Penpill (wall south of Norton entrance on the main A388) requires repairing. It was agreed the clerk would contact Roger Halliday at the Duchy of Cornwall to advise him of this.

SC 5/3/6 Planning

(a) 2005/00383 – Certificate of lawfulness – Higher Kingston Bungalow – proposed by B Cox and seconded by B Empett and agreed by all that support be given to this application.

(b) 2005/00463 – replacement of existing painted timber garden shed with a garage buried into existing hillside – Tutwell Cottage – the councillors voted as follows:-

2 in favour of supporting the application, 6 against and 1 abstention. It was also noted that a similar application for this property was discussed in August 2004 – Application No:- 2004/1738, Tutwell Cottage Tutwell. The councillors queried at the time whether the marked existing annex was originally approved as a garage? They have never received a response to this question and therefore cannot come to an informed decision about this application. They therefore requested that this query is answered by NCDC.

(c) 2005/00473 – alterations to existing access – Sandycroft, Higher Downgate – the councillors were all in favour of recommending this application for approval.

(d) 2005/00509 – erection of conservatory – 36 Kyl Cober Parc – the councillors voted as follows:- 7 in favour of supporting this application for approval, 2 against, 1 abstention. It was therefore agreed to support this application for approval.

2005/00563 – erection of 3 bedroom dwelling – Lockett – the councillors were all in favour of refusing this application for the following reasons:-

- 1) It is in a conservation and area of outstanding natural beauty
- 2) The history of the site shows that this is an extremely sensitive and controversial issue. The initial planning application was for the development of one dwelling and this was approved only on appeal. This one property has been built.
- 3) It is over development of a very sensitive site which is in a very prominent position.
- 4) It will have a major effect on the neighbouring properties.
- 5) The access is considered to be extremely dangerous.

2005/00558 – installation and erection of extraction equipment – Polhilsa – the councillors were in favour of supporting this application for approval. It was however noted that adequate safeguards should be in place to ensure that the filter system is properly maintained.

(e) Approvals, refusals, withdrawals – subject to some discussion these were noted.

SC 5/3/7 Items for report and decision

(a) Footpath & Grass Cutting Tenders – these were opened by the Chairman. Tenders for grass cutting were received from:-

R M Keast – CCC	total for 2005/2006 season	£1545.95
White Rose Garden Services	total for 2005/2006 season	£1172.00 (Neil Ashmore)

It was therefore agreed to accept the tender submitted by White Rose Garden Services.

Tenders for footpath maintenance were received from:-

White Rose Garden Services	total for 2005/2006 season	£350.00
Penquile Footpath Services	total for 2005/2006 season	£323.50

It was therefore agreed to accept the tender submitted by Penquile Footpath Services.

It was agreed the clerk would write to White Rose Garden Services and Penquile Footpath Services to advise them that their tenders had been successful. It was also noted that the clerk would advise White Rose Garden Services that the first cut trimmings need to be picked up.

It was also agreed the clerk would write to the unsuccessful companies thanking them for taking the time to submit tenders for this work.

A general discussion followed about other areas within the village that require some attention:-

The fence at Lockett Car Park requires repair - it was therefore agreed that the Chairman would inspect the state of the fence and report back to the next meeting.

Stoke Green – the stakes that initially supported these trees require removal – Cllr Empett volunteered to carry out this work (with help from her husband!)

(b) Notice Boards – it was noted that several of the notice boards around the parish require replacement. Cllr Edmonds agreed to make enquiries as to the most suitable material for building notice boards. It was agreed to add this item to the agenda for the April meeting.

(c) Duplicate plans from NCDC – the clerk reported that NCDC has advised that it is not able to provide duplicate plans of current planning applications for the parish council's retention.

(d) Duck Pond Issues – the letter regarding the duck pond was noted. It was agreed that the clerk would send a letter of thanks to the previous guardian – Mr Marshall (Venterdon House). It was further agreed to write the current guardian – Mr Ross (he has recently taken over looking after the ducks) to thank him for taking on this role.

It was further noted that the bank bordering part of the pond requires cutting back. After some discussion it was agreed that the clerk would write, in the first instance to Mr Price (Orchard House) to advise him that this work will take place, if he has no objections or does not want to carry out the work himself, it was agreed the clerk would then contact Mr Ashmore to ask him to carry out the trimming work as required.

(e) Parish Councillors Survey – councillors reported that they have all completed the survey forms and returned to the address provided.

(f) Standards Board – Code of Conduct – the report was noted.

(g) CCC Town & Parish Council Agenda – it was noted that more councillors would be inclined to attend if these events were put on at different times of the day and at locations closer to the area. It was agreed the clerk would write to the organisers expressing these views.

(h) Any other items for report and decision – the clerk reported that the ROSPA training seminar scheduled for 22 March at Pensilva has been cancelled.

Hedge at Downgate Playing Field – cllr Edmunds reported that there is a large hole in the hedge bordering the road at the playing field. This could be a potential hazard for children using the play area. The grass also requires cutting and the play equipment appears to be covered in a green mould. It was agreed that the clerk would ask Mr Ashmore to attend to the hole in the hedge as soon as possible. It was further agreed to monitor the condition of the play equipment.

Bus shelter on the village green – cllr B Cox reported that students from the Duchy College are leaving litter in the bus shelter. The problem is particularly noticeable on a Wednesday when the students are coming into the village. It was agreed the clerk would write to Andrew Counsell at the College and advise him of this problem.

The comments from the e-mail received from Lisa Chaffer (item 1 public session) regarding under age drinking in the sports club were noted by cllr Empett. After some discussion it was agreed that cllr Memmott would speak to the sports club regarding this matter.

Duchy College expansion plans – it is noted that there is significant objection to the proposed expansion plans within the parish. Following some discussion it was agreed that possibly the best way forward would be to hold a public meeting – this would be in addition to any future parish council meeting. It was agreed that in the first instance, the Chairman would speak to Andrew Counsell to find out what dates and times suit the college and any representatives that may also need to attend. A formal invitation letter would then be sent to the College advising them of the agenda for the meeting. Adverts for the meeting would be placed around the village and in the newsletter as appropriate.

Norton Barton – cllr Bennett reported that the caravans are still in situ. It was agreed the clerk would look up the response received from NCDC and then advise them of the situation as appropriate.

CCC Highways – it was noted that the no entry sign on the road travelling north from Downgate where the road meets the Stoke Climsland/Kelly Bray road is missing. It was also noted that the sign to Trehill is missing. It was agreed the clerk would contact County Highways to advise them of these matters.

Daffodil de-heading – cllr B Cox reported that the daffodils around the village will require de-heading. She requested volunteers for this. Cllr Empett agreed that she would do this.

Newsletter – the clerk reported that she is having problems meeting the deadline for the newsletter, often items of interest that need to be reported to the parish council first are then too late to be included in the newsletter.

Minutes – it was noted that the minutes were late arriving this time. The clerk reported that the minutes had been sent out by first class post on Monday 14th March 2005. She advised that if this is the case then it may be prudent to send them out a little earlier.

SC 5/3/8 Correspondence

The report was noted.

SC 5/3/9 Finance

(a) Cash flow of accounts – the cash flow was signed by the Chairman as agreeing with the statements shown.

(b) Payments – the payments were noted. The clerk reported that she had inadvertently made the cheque for the telephone bill out to BT. This needs to be changed to her name as she has in fact already paid the bill. This was noted and accepted and the cheque was amended accordingly.

It was further agreed that a payment of £10.00 would be made to Mrs Evely to cover the costs of purchasing bin liners etc for cleaning of the bus shelter. Cllr B Cox agreed to deliver this cheque to Mrs Evely.

(c) **Receipts** – the receipts of £322.65 being a payment of grant towards the maintenance of footpaths and the interest on the deposit account of £2.15 were noted.

Maurice Penney left the meeting

A general discussion followed regarding the conduct at meetings – it has been noted that on more than one occasion the Chairman has to call order during the meetings. It was further noted that constant interruption makes it difficult for other councillors to concentrate on what is going on or being said during the meeting. The clerk in particular is finding it difficult to get all the points made for certain items. It was further noted that there is a fine line between informal enjoyable meetings which encourage the councillors to participate and stepping over that line where other matters which are not relevant to the specific agenda item are also being discussed at the same time. It was agreed that all councillors would take into account the above comments at future meetings and that questions and/ or comments would be **only and always** be directed through the Chair – if each individual councillor is allowed to finish speaking before being interrupted by someone else then this should provide a more professional and constructive way of conducting parish council meetings.

SC 5/3/10 Items for Agenda

Remembrance – Seth Davey

Duchy College Public Meeting

Notice Boards

Footpaths

Annual Parish Meeting

Celebrations VE VJ Day (July), Trafalgar Day (August)

SC 5/3/11 Date and time of the next meeting

The date of the next meeting is Monday 18th April 2005 at the parish hall, Stoke Climsland, commencing at 7.30pm.

The meeting closed at 9.40pm