

# **STOKE CLIMSLAND PARISH COUNCIL**

**Minutes of meeting of the Council  
held on Monday 21<sup>st</sup> February 2005 at 7.30pm in the Parish Hall**

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**PRESENT: Mr M Cox (Chairman), Councillor B Cox, Councillor C Vulliamy, Councillor B Empett,  
Councillor C Edmunds**

**IN ATTENDANCE: Vicky Tattersall – Clerk to the Council  
4 members of the public**

**SC**

**5/2/1 Apologies for absence**

Apologies for absence were received from Councillor Edwards and Penney.

**SC**

**5/2/2 Declarations of Interest**

Councillor Edmunds declared that she may have an interest in Planning Application No. 2005/00232 Gwel Pendra.

There were no other declarations of interest in any other items on the agenda.

**SC**

**5/2/3 Public Session**

Members of the public present advised that they were interested in Planning Application No 2005/00150 Camelot Kennels. It was agreed that when this item came up for discussion members of the public would be given the opportunity to put forward their comments and observations.

**SC**

**5/2/4 Minutes of the meeting held on 21 January 2005**

Subject the following amendment – Councillor C Edmunds was present at the meeting, the minutes were signed by the Chairman as a true record of the meeting.

**SC**

**5/2/5 Matters Arising**

**(a) Return of scanner** – this item remains outstanding. It was agreed the Clerk would look back through the accounts to find out who actually purchased the scanner. This item to be put on the agenda for the March meeting.

**(b) Wildlife & Countryside Act 1981** – the letter received from CCC was read out by the Clerk and the contents noted. The letter advised that a public enquiry is likely to be held and representations will be made at the meeting.

**(c) Use of land for siting of mobile homes – Norton Barton** – the letter from NCDC was noted.

The owner of the land has been asked to remove the caravans. An Enforcement Notice preventing this activity in the future is in place from February 2005.

**(d) Winter Service Leaflets** – the letter from CCC was noted. CCC states that the cost of printing literature is miniscule compared to the costs of salting the roads. It was agreed that the Clerk would write to CCC requesting that the road at the bottom of New Cross Hill be included for gritting in bad weather. There has been a serious accident here in the past and it remains a treacherous piece of road in icy weather.

**(e) Litter around Duchy College** – the letter from Duchy College (Andrew Counsell) was read out by the Clerk and noted. The College will endeavour to ensure that their students are kept aware of the need to not drop litter.

**(f) Old School letter of thanks – Tsunami** – the letter of thanks from Old School was read out by the Clerk.

**(g) Cormac Workforce in Parish** – the letter from CCC requesting information on those teams involved was noted.

**(h) Land at Taylor Shop** – the letter from NCDC advising that further contact would be made once this complaint had been investigated was noted.

**(i) Street Lighting at Trevendon Estate** – the Clerk reported that NCDC has made contact to find out exactly what the problem is. The Clerk explained that more adequate lighting is required to external areas around some of the properties with less mobile residents. The Officer dealing with this advised that he would investigate and report back with a possible solution. County Councillor Adam Paynter had also contacted regarding this issue. He was going to liaise direct with NCDC.

SC

#### **5/2/6 Planning**

The Chairman advised that representatives from Duchy College would be joining the meeting at 8pm to discuss the expansion plans. It was therefore agreed to suspend the parish council meeting at this time.

**(a) 2005/00149 – Little Poppins, Venterdon - Alterations to existing annex namely provision of patio area to side elevation and alterations to main entrance.**

**Proposed:** Cllr B Cox, **Seconded:** Cllr B Empett – all in favour of recommending for approval.

**(b) 2005/00150 – Camelot Kennels, Kelly Bray, Mrs J King - Expansion of boarding kennel operation consisting of erection of new kennel block, exercise area, boundary fencing, car parking and provision of access for all.**

*The Parish Council meeting was suspended* while the members of the general public present put forward their comments and observations. Concerns were expressed that an existing piece of hedge would have to be removed in order to accommodate this development. It was also noted that this development would be outside the domestic curtilidge of the existing property and on agricultural land. It is believed that a Section 106 Agreement is in place preventing this kind of development on agricultural land and granting planning permission would therefore effectively be against the District Council's own policy. The dangerous access to the site was also discussed, any increase in visitors to the property will only serve to worsen the problem. The issue was discussed at some length.

It was decided that the Clerk would contact NCDC to request a site meeting, with County Highways also being invited and that no decisions on granting or refusing permission be decided until after that time.

*The Parish Council meeting reconvened.*

Steve Parsons – Principal and Andrew Counsell – Vice-Principal and Phil Le-Grice from the Duchy College, Alf Trewin – Trewin Design Partnership joined the meeting.

*The Parish Council meeting was suspended.*

## **Duchy College Expansion Plan 2005-2014**

Steve Parsons opened discussions by giving a brief background on the changes which are being proposed for the College - the planning timescales and minor changes to the previous expansion plans that his current plan encompasses.

Alf Trewin continued by outlining in more detail changes to the boundary, open spaces, student accommodation and the timescales involved for ongoing development of the site. Councillors were given the opportunity to put forward their concerns and comments on the proposals. These were as follows:-

**1. New Access road** – Cllr M Cox suggested a new approach road (across Langsford Field) coming off the new road would be more appropriate and cut down on the distance to travel to the car park.

**Conservation area/open space** – Cllr Vulliamy suggested that the open spaces (incorporating the new access road) should have more of a “park-land” feel with tree planting etc in order to gain this effect. The proposed access road would perhaps be better routed through this area instead of around the outside edge of it.

She felt that the ponds were not necessary.

**2. Provision of car parking** – Councillors expressed concern over the lack of car parking spaces – this problem will only worsen as the college expands and student numbers increase.

**3. Hostel/Student Union Building** – Councillors expressed concern over the proposed layout of these buildings and wondered whether the siting of the them could possibly be re-arranged ie with the hostel accommodation being built on the boundary with existing residential properties rather than the student union – thus hopefully eliminating some of the problems that may be experienced with noise.

They understood that this could mean that the access road to this area may be re-sited.

4. The Parish Council also noted that where new lighting is installed it should be as low level as possible to minimise problems of light pollution.

**5. Footpaths** – these require signposting – Andrew Counsell reported that the College could make up temporary signs for erection along the footpath. It was agreed that he would liaise with the Chairman over this matter.

**6. WI Trees** – these could be re-planted in the conservation area.

**7. Roundabout at Penpill** – this must be an issue that is pushed with County Highways – the increase in traffic will undoubtedly put an additional pressure on the road infrastructure.

**8. Horsebridge Road** – many of the students use this road, it is very narrow without sufficient passing places. County Highways need to be consulted on improvements to it.

The Chairman thanked Steve Parsons, Andrew Counsell, Alf Trewin and Phil Le-Grice for attending the meeting, they then left the meeting.

*District Councillor Neil Burden joined the meeting The Parish Council Meeting reconvened*

SC

**5/2/6 Planning**

**(c) 2005/00076 – Kingston Farm, Stoke Climsland, Ms S Deeker - Listed Building Consent for alterations in connection with the conversion of barn to dwelling including demolition of stables attached to barn.**

**Proposed:** Cllr C Edmunds, **Seconded:** Cllr B Empett – all in favour of recommending approval.

Cllr Vulliamy requested that a Bat and Barn Owl survey be commissioned prior to any works being undertaken. It was agreed the Clerk would mention this to NCDC.

**(d) 2005/00119 – 2 High Trip Lane, Downgate, Mr & Mrs Barnes - Erection of ground and first floor extension and internal alterations to provide living room and one extra bedroom.**

**Proposed:** Cllr C Edmunds, **Seconded:** Cllr B Empett – unanimously in favour of recommending refusal because of the following observations:-

- the property is in a prominent position and these alterations are out of keeping with the rest of the dwellings in this area.
- the property has carried out more than 50% extensions already
- this application is for a two storey extension – it is understood that other properties in the area are subject to a covenant restricting them from building above single storey height – is this property not subject to the same restriction?

**(e) 2005/00232 – Gwel Pendra, Higher Downgate, Mr & Mrs Sleep - Erection of single storey extension and detached garage.**

It was agreed that the Parish Council could not come to an informed decision about this application due to the incomplete information/inadequate plans they had been presented with.

**Approvals & Refusals** – these were noted, queries in connection with the decisions on some of these applications were answered by the Clerk (read from NCDC Notices)

Councillor Neil Burden requested that a copy of the minutes be forwarded to him as well as the agenda.

SC

**5/2/7 Items for Report & Decision**

**(a) Re-launch of Website** – the Clerk reported that she has been in contact with Brian Champness who currently runs the website on behalf of the Parish Council. He will be supplied with up-to-date minutes and agendas as required. It is likely that the Clerk will take over the running of the website in the future.

**(b) Footpath Maintenance** – the Clerk has received correspondence from Phil Lightfoot (CCC) regarding additional work to some of the footpaths in the parish. It was agreed that the Chairman would liaise with Mr Lightfoot over this issue and report back to the next meeting. It was further agreed that the Clerk would now proceed with advertising the Footpath Maintenance/Grass Cutting tendering for 2005/2006.

**(c) Letter of thanks to previous Clerk** – it was agreed that the Chairman would write on behalf of the Parish Council to Mrs Small to express their thanks for her time as Clerk to the Council.

**(d) Rats at the Duck Pond** – the Clerk reported that she has received quotes from BeetaPest, the firm contracted by NCDC to deal with pest control in the area, these costs are prohibitive being in the region of £50 to £300 plus VAT. The Chairman advised that he has dealt with the problem – rat bait has been purchased and distributed in an appropriate location around the Duck pond. This seems to have rectified the problem. The invoice for this cost was passed to the Clerk.

**(e) Cleaning of Bus Shelter** –the bus shelter is cleaned by Mrs Evelyn and she should be recompensed for the cost of cleaning materials and bin bags etc. It was agreed to add this item to the March agenda.

**(f) NCDC Community Consultation Network** - noted. It was agreed the Clerk would contact NCDC to make enquires about the Insurance Seminar mentioned in their correspondence.

**(g) Freedom of Information Act 2000** – the report and the implications for the Parish Council were noted. it was agreed to pass a resolution to the effect that ... *“the Parish Council authorise the Chairman and the Clerk as the qualified persons for the purpose of Section 36 of the Freedom of Information Act 2000 for parishes in England”*

**(h) NCDC Consultation on the setting up of a sub committee to deal with cases referred by the Standards Board for Local Determination** – the report was noted.

**(i) Countryside Agency – Consultation Criteria for undertaking a review of a National Park or AONB** – the report was noted and passed to Cllr Vulliamy for completion.

**(j) Victim Support donation request** – it was noted that it is the Parish Councils policy not to make ad-hoc donations. It was agreed the Clerk would write to advise on this policy.

The rest of the items(k, l) being for noting only were done so.

**(m) Any other items for report and decision** – It was noted that mud, fallen branches and other rubbish is accumulating on Stoke Hill, Stoke Road to Kelly Bray and on the road to Hampt. It was agreed the Clerk would contact Duchy College, Duchy of Cornwall and Highways respectively to advise them of these problems. It was further noted that work may be required to a tree at Palladium Bridge – it was therefore agreed that the Clerk would contact Cllr Vulliamy to clarify whether or not any work was required prior to writing to the above.

*Cllr B Empett left the meeting*

Councillor Neil Burden requested information on the meeting with Duchy College earlier in the evening. The Chairman advised of what had been discussed.

SC

#### **5/2/8 Correspondence and Consultations**

The report was noted. The Clerk advised that nothing had been received in the post prior to the meeting.

SC

#### **5/2/9 Finance**

**(a) Cash flow of accounts** – the inter account transfers were noted. The Clerk queried whether money could be transferred from any other account to the current and instant access savings account. She was advised that the first tranche of the Precept is due to be paid in April 2005.

There being no queries on the cash flow of accounts they were signed by the Chairman as agreeing with the statements shown.

**(b) Payments – Clerks Salary – £185.08 Clerks Expenses – £51.03** noted and accepted. **Rat Bait for Duck House £10.82** – noted and accepted **Duck Food – L Chaffer - £9.23** – noted and accepted **Material & Labour purchase for Duck House - £200** – noted and accepted

(c) **Receipts** - Interest in instant access account - £3.62 Interest on national savings account - £355.41  
(2004/2005)

**SC**

**5/2/10 Items for Agenda**

As well as those previously mentioned throughout the meeting –

Notice Boards

Duplicate plans from NCDC

**SC**

**5/2/11 Date and time of the next meeting**

The date of the next meeting is 21 March 2005 at 7.30pm in the parish hall, Stoke Climsland.

The meeting closed at 9.50pm