

# Stoke Climsland Parish Council

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 18<sup>TH</sup> APRIL 2005 IN THE PARISH HALL

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**PRESENT: Mr M Cox (Chairman), Councillors B Cox, C Vulliamy, P Barriball, B Bennett, J Edwards, R Memmott, M Penney, B Empett - joined the meeting at 8.00pm**

**IN ATTENDANCE: Vicky Tattersall – Clerk to the Council  
WPC Michelle Turvey – Devon & Cornwall Police  
3 Members of the public**

**SC 5/4/1      Apologies for absence**

Apologies for absence were received from C Edmunds.

The Chairman reported on the sudden sad death of Seth Davey who had been the County Councillor for Stoke Climsland for approximately 16 years. He had always been a staunch supporter of the Parish Council and will be sadly missed. Those present at the meeting then observed a minutes silence in memory of Seth.

The Chairman welcomed WPC Turvey to the meeting and she gave a report on crime statistics for the area. A general discussion then followed about policing issues for the area. WPC Turvey then left the meeting.

*County Councillor Adam Paynter joined the meeting*

**SC 5/4/2      Declarations of Interest**

Cllr Bennett and Barriball declared a pecuniary interest in planning items on the agenda – 2005/00820. Cllr M Cox & Cllr B Cox declared a personal interest in a planning item on the agenda – 2005/00768.

**SC 5/4/3      Public Session**

Members of the public present had nothing to report.

**SC 5/4/4      Minutes of the previous meeting held on Monday 21<sup>st</sup> March 2005**

The minutes of the previous meeting held on Monday 21<sup>st</sup> March 2005 were signed as a true and accurate record of the meeting.

**SC 5/4/5      Matters Arising**

It was noted that VE and VJ Day on the agenda should read that they are being held in July and August and Trafalgar Day is being held in October.

**(a) Field at Bray Shop** – the clerk reported that she had been unable to find anything specific regarding this issue in the minutes. It was therefore agreed to make enquiries with NCDC to find out if there is any enforcement action in place.

**(b) Rubbish at the Bus Shelter** – the letter from Duchy College was noted.

**(c) Road Signs** – the clerk reported that Highways have advised that the missing road signs will be re-instated

**(d) Clearance on Stoke Hill** – the letter from Duchy of Cornwall was noted.

**(e) Wall at Penpill** – the letter from Duchy of Cornwall was noted.

**(f) 2005/00563 Luckett** – the letter was noted

**(g) 2005/00463 Tutwell** – the letter was noted.

**(h) Norton Barton** – it was noted that the caravans have now been removed from the site.

**SC 5/4/5      Planning**

**2005/00598 – Conversion of offices to a 3 bedroom cottage – J Carne & Sons, Beale Mill**

The councillors were in favour of supporting this application for approval but made the following observations:-

- the windows must be re-instated to match what was their originally because the current windows are out of keeping with the type of accommodation that is proposed, particularly in view of the fact that this property is in an AONB.

### **2005/00693 – Demolition of existing shed and erection of replacement shed – Jerry Wright, Land at Woodabridge**

The councillors were unanimously in favour of recommending this application for refusal and made the following observations:-

- any replacement structure should be of the same size and scale as the original – the proposed structure is much bigger than what was there originally in terms of floor area and height
- because of the increased size of the proposed structure councillors felt that it would be an over-intensification of the site
- no proven need for the replacement structure

### **2005/00768 – Erection of lean-to conservatory to rear of dwelling – Mr J Cox & Ms Chapman, 25 Kyl Cober Parc**

The councillors were in favour of supporting this application for approval and made no observations.

### **2005/00820 – Expansion of boarding kennel operation consisting of new kennel block, exercise area, boundary fencing, car parking and provision of access for all – Mrs J King, Camelot Kennels**

Cllr's Barriball and Bennett left the meeting having previously declared an interest in this item. The parish council meeting was suspended while members of the public put forward their comments regarding this application. The comments from the floor were noted. The meeting then resumed and councillors voted 4 in favour of recommending this application for approval, 3 councillors abstained from voting. While some councillors were in favour of recommending this application for approval the following observations were made:-

- this is a long standing business in the area.
- councillors were concerned about the removal of an interior hedge with historical links to the Toll House
- guideline distance of this type of development from neighbouring properties with regard to noise

**The approvals and refusals were noted.**

### **SC 5/4/6 Items for Report and Decision**

- Public Meeting** – noted that the public meeting to discuss the Duchy College expansion plans will be held on Monday 9<sup>th</sup> May 2005 commencing at 7.30pm. The Principal, Vice-principal and Architect from the College will be in attendance.
- Notification of Audit** – notices for display on boards were circulated amongst councillors. The clerk reported that the internal auditor was due to visit on Wednesday 13<sup>th</sup> April to audit the accounts. The accounts had then to be submitted to the District Auditor by 23<sup>rd</sup> May 2005.
- Footpath Maintenance** – the Chairman reported that the parish council is responsible for maintaining the footpaths on farmland but individual landowners are responsible for maintaining the styles. CCC has advised that they are happy to provide the cost of the materials to maintain the styles if landowners provide the labour. A general discussion then followed about problems with dogs fouling the football field. It was noted that this is not a matter for the parish council to deal with.
- Notice Boards** – it was agreed to add this item to the agenda for May.
- Annual Parish Meeting** – it was agreed to hold this meeting separately to the normal monthly parish meeting. The date agreed was Monday 23<sup>rd</sup> May 2005 commencing at 7.30pm. It was further agreed that Cllr B Cox would assist the clerk with preparing the invitation list for the meeting. Cllr B Cox to post/deliver the invitations as appropriate.  
*District Councillor Neil Burden joined the meeting.*  
The Chairman asked the County Councillor present if he would like to speak to the meeting – Cllr Paynter thanked the parish council for its support over the last few years. District Councillor Neil Burden also spoke to the meeting and thanked them for their ongoing support – he is standing again as County Councillor for the area.
- County Council Elections** – the posters advertising the election have been posted around the parish.
- Tamar Valley – World Heritage Status Meeting** – the Chairman expressed concern over the lack of turnout of parish councillors at the meeting. It was reported that the meeting was informative and well run.
- Defra Quality Parishes** – noted.
- VE & VJ, Trafalgar Day Celebrations** – following some discussion on whether or not the parish would like to get involved in arranging an event to mark these days. It was agreed that B Cox would discuss the possibility of a church service to mark the occasions with the Rector. It was agreed that this item would be added to the agenda for May.

- j) **Rural Transport Partnership** – the letter was noted. While it is noted that living in a rural location such as Stoke Climsland can cause difficulties for some local residents. Previous initiatives to provide additional transport in the area proved unsuccessful. It was agreed to pass this information onto the Old School to see if it is something they are interested in getting involved in.
- k) **Duck Pond** – the clerk reported that she has received a phone call reporting that the rats have returned to the duck pond. It was agreed that M Cox would put up a notice asking people not to leave food lying around for the ducks as this is encouraging the rats to the area. It was agreed to monitor the situation closely.
- l) **Village Fete** – it was agreed to grant permission for a marquee to be erected on the green in June.
- m) **Any other items for report and decision** – none reported.

#### **SC 5/4/7      Correspondence**

The items were noted.

*Cllr Penney left the meeting*

*All members of the public and County and District Councillors left the meeting.*

#### **SC/5/4/8      Finance**

The clerk reported on accounting policies and procedures that have been noted by the internal auditor. While there have been no financial irregularities, several mistakes have had to be rectified in the 2004/2005 accounts.

- a) **Cash flow of accounts** – the cash flow was signed by the Chairman as agreeing with the statements shown.
- b) **Payments – Clerks Salary £185.08, Clerks expenses £43.01, Annual website subscription £46.88 (inc £6.98 VAT), CALC (Clerks training Nov 2004) £25.00 (cost to split with St Dominic PC therefore cost to Stoke Climsland £12.50), Duchy of Cornwall allotment land at Venterdon September 2004 to March 2005 £23.50, White rose garden services grass cutting at village green £35.00, Data protection register renewal £35.00**
- c) **Receipts – Interest on instant access account £1.41 Precept 2005/2006 ½ payment £4250.00**

#### **SC 5/4/8      Items for Agenda**

Clerks Probationary period

Seat on village green requires repairing

Lockett car park fence

Expenses towards light refreshments for Annual Parish Meeting

VE/VJ day celebrations – suggested date for church service

#### **SC 5/4/9      Date and time of the next meeting**

The date of the next meeting is Monday 16<sup>th</sup> May 2005 at 7.30pm.

The meeting closed at 9.45pm