

Stoke Climsland Parish Council

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 16th MAY 2005 IN THE PARISH HALL

PRESENT: Mr M Cox (Chairman for items 1-4), Councillors B Cox, C Vulliamy, P Barriball, B Bennett, J Edwards, R Memmott, M Penney, (Chairman from item 5 onwards) B Empett, C Edmunds

IN ATTENDANCE: Vicky Tattersall – Clerk to the Council
4 Members of the public

SC 5/5/1 Apologies for absence

Apologies for absence were received from Councillor Neil Burden

SC 5/5/2 Declarations of Interest

J Edwards expressed an interest in Decision Notice 2005/00712.

SC 5/5/3 Public Session

Members of the public present had nothing to report.

SC 5/5/4 Minutes of the previous meeting held on Monday 18 April 2005

SC 5/4/6 (e) the word "again" should be replaced with "as", Neil Burden has never stood for County Councillor. There being no further amendments, the minutes of the previous meeting were signed as a true and accurate record of the meeting.

SC/5/5/5 Election of Officers

Chairman – Maurice Penney Proposed by Caroline Vulliamy and Seconded by Charlie Edmunds. B. Bennett also proposed P Barriball, there being no seconder M Penney was duly elected as Chairman. The outgoing Chairman, M Cox thanked the Parish Council for its support and assistance over the last 2 years of his term as Chairman. He also thanked the new Clerk for her efforts to date.

Vice-Chairman – Michael Cox was Proposed by Caroline Vulliamy and seconded by Beryl Empett. B.

Bennett also proposed P Barriball, there being no seconder M Cox was duly elected as Vice-Chairman.

It was resolved that the following persons would take the positions indicated.

Allotments Venterdon, R Memmott Lockett C Vulliamy

Footpaths B & M Cox, C Vulliamy

CALC Launceston & N Cornwall M Cox, B Bennett

Parish Hall C Edmunds

Local Member Steering Cllr would be nominated to attend for specific purposes only

Kit Hill M Cox B Empett

Tamar Valley Countryside Service M Penney B Bennet

Old School Community Project R Memmot, C Edmunds

Stoke Climsland Churchyard Comm J Edwards

Responsible Financial Officer Vicky Tattersall

Independent Auditor Mr K Abraham

Parish Transport Rep C Vulliamy

Friends of Stoke Climsland Church P Barriball

SC 5/5/6 Matters Arising

(a) Field at Bray Shop – the clerk advised that she has reported the ongoing problem of the site being used as a breakers yard to NCDC. It was agreed the clerk would contact NCDC again to report the problem.

(b) Notice Boards – it was agreed to add this item to the June agenda.

SC 5/5/7 Planning

Western Power Distribution – new electricity supply at Tutwell – while councillors had no objection to the application, concerns were expressed about the proposed felling of some mature trees. It was therefore agreed the clerk would contact WPD to ask if it is necessary for the trees to be felled.

2005/00867 – extension, Millstones, Venterdon – proposed by M Cox and seconded by R Memmott and unanimously agreed to recommend approval.

2005/00903 – extension, Penn Dowr, Holmbush - proposed by M Cox and seconded by M Penney with 7 councillors (B Empett abstained from voting as she was unsure of the location of the property) agreeing to recommend approval with the following observations:- this extension may impinge upon neighbouring properties. It was further noted that the doors and windows should be of a more traditional material rather than UPVC. It was agreed the clerk would contact the Conservation Officer regarding this issue.

2005/00906 – conversion of and alterations to redundant barn to form holiday cottage – Little Northdown, Rezare – proposed by C Edmunds and seconded by B Bennett in total 9 parish councillors were in favour of supporting this application for approval. C Vulliamy was not in favour of recommending for approval. The councillors were in favour of supporting this application for approval and made no observations..

2005/00598 Conversion of offices to 3 bedroom cottage – the parish council asked NCDC to take into account replacement windows at this property. NCDC have replied stating that they see no reason for the windows to be changed.

2005/00712 Farrier's Lodge, Venterdon – it was noted that this application has not come through the parish council for comment. It was agreed the clerk would contact NCDC to ask for an explanation.

SC 5/5/7 Items for Report and Decision

- a) Clerks Probationary Period & Contract of Employment** – a lengthy discussion took place over the NALC Model Contract of Employment. It was agreed to adopt this contract subject to Clause 6.2 being adopted. It was also agreed that the clerks salary would increase to £7.62 per hour (current rate is £7.40) from 1st April 2005. It was also agreed that the annual salary review would be carried out on 1st April.
- b) APM** – it was agreed to make a contribution of £10 towards the costs of tea/coffee for the Annual Parish Meeting.
- c) VE/VJ Day Celebrations** – B Cox reported that a date for a commemorative service had been provisionally set for 24th July. B Cox will liaise with the Rector over a suitable time. It was agreed to make a contribution of £50 towards the costs of light refreshments for this event. The clerk circulated details about commemorating Trafalgar Day .
- d) Planning Inspectorate Bridleways Modification Order 2004** – nothing further to report.
- e) Cornish Language Strategy** – noted.
- f) CCC Local Maintenance Project** – noted.
- g) Any other items for report and decision** – the clerk circulated details of the Cornwall Association of Playing Fields AGM and CCC Waste Management Conference – it was agreed that B Bennett would attend the CCC meeting as the parish councils elected representative.
- h)** It was agreed that Highways would be added as an agenda item from June.
- i) Dingle Close** – it was noted that work has been undertaken to the kerbs. The clerk reported that she has not been notified of this work.
- j) Japanese Knotweed** – it was noted that this requires removing/cutting back at Rowden Lane. It was agreed the clerk would contact NCDC to advise.
- k) Telephone box at Venterdon** – noted that this has been removed by BT.
- l) Dead tree at Luckett Car Park & hedge trimming at Downgate** – it was agreed the clerk would contact Mr Ashmore to ask him to schedule this work in at a time that is convenient to him.
- m) Hedge at Stoke Hill** – it was agreed that M Penney and M Cox would inspect the hedge.

SC 5/5/8 Correspondence

The items were noted.

SC/5/5/9 Finance

- a) Internal Auditors Report – noted. It was agreed that clerk would contact Cornhill Insurance and ask them to increase the council's fidelity guarantee cover from £10,000 to £13,000 as recommended by the auditor.
- b) Annual Accounts for 31/3/2005 – the accounts and supporting statements were accepted and signed by the Chairman and Clerk.
- c) Annual Return – the return was completed as required and signed by the Chairman and Clerk.

Millennium No 2 Acc - A discussion took place about making the best use of these funds. It was agreed that R Memmott would talk to the Millennium Project group and report back.

It was agreed the clerk would provide an overview of the councils expenditure for the APM.

- d) **Cash flow of accounts** – the cash flow was signed by the Chairman as agreeing with the statements shown.
- e) **Payments – Clerks Salary £185.08, Clerks expenses £36.00, K Abraham (Internal Audit) £75.00, White rose garden services (grass cutting) £178.00, CALC Annual Subscription £273.45, Allianz Cornhill Insurance Annual Renewal £443.54, CALC (National Associations Magazine – Local Council Review £25.00**
- f) **Receipts – Interest on instant access account £1.56, Allotments £92.00**

SC 5/5/10 Items for Agenda

Parish Supper

SC 5/4/9 Date and time of the next meeting

The date of the next meeting is Monday 20 June 2005 at 7.30pm.

The meeting closed at 9.05pm